

BOARD MEETING MOTION MINUTES	
SEPTEMBER 2022 - AUGUST 2023	

Organizational Meeting - September 27, 2022			
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September 27, 2022	2022-2023-1	Review of Agenda	Moved by H. Smith that the agenda be adopted as presented. Carried.
	2022-2023-2	Schedule of Board Meeting Dates & Locations	Moved by M. Tkach that the 2022-2023 Board meeting schedule be approved as amended and the meeting start time will be 9:00 a.m. Carried.
	2022-2023-3	Appointment of Internal Committee Members	Moved by S. MacPherson that the following internal committee representatives be approved for membership:
			Negotiating Committee • S. Battle • H. Smith • M. Tkach • J. Ference (Alternate)
			Discipline Committee • L. Bond • S. Davies • S. MacPherson
			Scholarship Committee • L. Bond • K. Macfarlane • S. MacPherson
			Executive Committee • S. MacPherson • H. Smith • M. Tkach
			Support Staff Liaison Committee • L. Bond • J. Ference
			Teacher Board Advisory Committee (TBAC) • S. Battle • M. Tkach • S. Davies (Alternate)
			Health & Wellness Committee • H. Smith
			Indigenous Committee • S. Battle

			<p>Audit Committee</p> <ul style="list-style-type: none"> • J. Ference • K. Macfarlane • M. Tkach. <p style="text-align: right;">Carried.</p>
	2022-2023-4	Appointment of Representation on External Committees	Moved by M. Tkach that the following external committee representatives be approved for membership:
			<p>Alberta School Boards' Association Zone 5 (ASBA Zone 5)</p> <ul style="list-style-type: none"> • H. Smith • S. MacPherson (alternate)
			<p>Public School Boards' Council (PSBC)</p> <ul style="list-style-type: none"> • M. Tkach • H. Smith (alternate)
			<p>Teachers Employer Bargaining Association (TEBA)</p> <ul style="list-style-type: none"> • M. Tkach
			<p>Rural Caucus</p> <ul style="list-style-type: none"> • S. MacPherson • S. Battle (Alternate)
	2022-2023-5	Designation of Signing Authorities	<p>Moved by S. Davies that the following personnel be granted signing authority:</p> <ul style="list-style-type: none"> • Chair • Vice-chair • Superintendent • Secretary-Treasurer. <p style="text-align: right;">Carried.</p>
REGULAR BOARD MEETINGS			
September 27, 2022	2022-2023-6	Review of Agenda	<p>Moved by J. Ference that the agenda be amended to include the following items:</p> <p>9F Board of Trustees Evaluation Manual</p> <p>9G Around the Division</p> <p>14C School.</p> <p style="text-align: right;">Carried.</p>
	2022-2023-7	Adoption of the August 30, 2022 Regular Board Minutes	Moved by S. Davies that the minutes of the August 30, 2022 Board meeting be adopted as presented. Carried.
	2022-2023-8	Board Policy Handbook	Moved by M. Tkach that the <i>Board Policy Handbook</i> be approved as presented. Carried.
	2022-2023-9	International Field Trips - BCCS & Consort	Moved by M. Tkach that the Consort School field trip to Costa Rica scheduled for April 6-15, 2023 be approved as presented. Carried.
	2022-2023-10		Moved by S. MacPherson that the Berry Creek Community School field trip to the Maritimes scheduled for June 1-7, 2023 be approved as presented. Carried.
	2022-2023-11	Motion to Move In Camera	<p>Moved by L. Bond that the Board move in camera at 12:35 p.m. to discuss the following items:</p> <ul style="list-style-type: none"> • Properties. <p style="text-align: right;">Carried.</p>
	2022-2023-12	Motion to Rise From In Camera	Moved by J. Ference that the Board rise from in camera at 1:16 p.m. Carried.
	2022-2023-13	Motion to Move In Camera	<p>Moved by L. Bond that the Board move in camera at 2:11 p.m. to discuss the following items:</p> <ul style="list-style-type: none"> • Personnel • Students. <p style="text-align: right;">Carried.</p>
	2022-2023-14	Motion to Rise From In Camera	Moved by S. MacPherson that the Board rise from in camera at 4:08 p.m. Carried.

October 25, 2022	2022-2023-15	Review of Agenda	Moved by S. MacPherson that the agenda be amended to include the following items: 7G Community Leaders Meeting 7H Request from Pen & Paper Foundation. Carried.
	2022-2023-16	Adoption of the September 27, 2022 Organizational Board Minutes	Moved by M. Tkach that the minutes of the September 27, 2022 Organizational Board meeting be adopted as presented. Carried.
	2022-2023-17	Adoption of the September 27, 2022 Regular Board Minutes	Moved by S. Davies that the minutes of the September 27, 2022 Board meeting be adopted as presented. Carried.
	2022-2023-18	Board Policy 1 - Division Foundational Statements	Moved by S. Battle that <i>Board Policy 1 - Division Foundational Statements</i> , be approved as reviewed. Carried.
	2022-2023-19	Board Policy 12 - School Closure	Moved by S. Davies that <i>Board Policy 12 - School Closure</i> , be approved as reviewed. Carried.
	2022-2023-20	Motion to Move In Camera	Moved by S. MacPherson that the Board move in camera at 1:14 p.m. to discuss the following items: • Request from Pen & Paper Foundation • Board Chairs Meeting • ASBA Zone 5. Carried.
	2022-2023-21	Motion to Rise From In Camera	Moved by S. Davies that the Board rise from in camera at 2:33 p.m. Carried.
	2022-2023-22	Request from Pen & Paper Foundation Continued	Moved by M. Tkach providing that a mutually agreeable repayment schedule is secured, the Board approve a loan of \$500,000 to Tameer Holdings in conjunction with the Pen and Paper Foundation to begin construction of the second phase at Al-Amal Academy to allow for increased enrolment. Carried.
November 29, 2022	2022-2023-23	Review of Agenda	Moved by L. Bond that the agenda be amended to include the following items: 7G ASBA Strategic Plan 14Ci Commercial Loan Legal & Financial Specifics. Carried.
	2022-2023-24	Adoption of the October 25, 2022 Regular Board Minutes	Moved by S. Davies that the minutes of the October 25, 2022 Board meeting be adopted as presented. Carried.
	2022-2023-25	2021-2022 Audited Financial Statements - AVAIL, Darren Adamson	Moved by M. Tkach that the 2021-2022 Audited Financial Statements be accepted as presented. Carried.
	2022-2023-26	Board Policy 2 - Welcoming, Caring, Respectful and Safe Learning and Work Environments	Moved by S. Battle that <i>Board Policy 2 - Welcoming, Caring, Respectful and Safe Learning and Work Environments</i> , be approved as reviewed. Carried.
	2022-2023-27	Board Policy 3 - Role of the Board	Moved by K. Macfarlane that <i>Board Policy 3 - Role of the Board</i> , be approved as reviewed. Carried.
	2022-2023-28	Motion to Move In Camera	Moved by L. Bond that the Board move in camera at 1:22 p.m. to discuss the following items: • Commercial Loan Legal and Financial Specifics • ASBA Zone 5. Carried.
	2022-2023-29	Motion to Rise From In Camera	Moved by M. Tkach that the Board rise from in camera at 2:48 p.m. Carried.
SPECIAL MEETING - December 5, 2022			
December 5, 2022	2022-2023-30	Motion to Move In Camera	Moved by M. Tkach that the Board move in camera at 12:04 p.m. to discuss the following items: • Commercial Loan Legal and Financial. Carried.
	2022-2023-31	Motion to Rise From In Camera	Moved by S. MacPherson that the Board rise from in camera at 12:27 p.m. Carried.
	2022-2023-32	Request from Pen & Paper Foundation Rescinded Motion 2022-2023-22	Moved by M. Tkach that the Board move to rescind Motion #2022-2023-22. Carried.

	2022-2023-33	Commercial Loan Legal and Financial	Moved by M. Tkach that providing that a mutually agreeable repayment schedule is secured, the Board approve a loan of \$500,000 to the Pen & Paper Foundation to begin construction of the second phase at Al-Amal Academy to allow for increased enrolment. Carried.
REGULAR BOARD MEETINGS			
December 20, 2022	2022-2023-34	Review of Agenda	Moved by S. Battle that the agenda be amended to include the following items: 14Ci Request. Carried.
	2022-2023-35	Adoption of the November 29, 2022 Regular Board Minutes	Moved by K. Macfarlane that the minutes of the November 29, 2022 Board meeting be adopted as presented. Carried.
	2022-2023-36	Adoption of the December 5, 2022 Special Board Minutes	Moved by M. Tkach that the minutes of the December 5, 2022 Special Board meeting be adopted as presented. Carried.
	2022-2023-37	Board Policy 4 -Role of The Trustee	Moved by J. Ference that <i>Board Policy 4 - Role of the Trustee</i> , be approved as amended. Carried.
	2022-2023-38	Board Policy 5 - Trustee Code of Ethics	Moved by K. Macfarlane that <i>Board Policy 5 - Trustee Code of Ethics</i> , be approved as reviewed. Carried.
	2022-2023-39	Motion to Move In Camera	Moved by M. Tkach that the Board move in camera at 11:37 a.m. to discuss the following items: • Request • ASBA Zone 5. Carried.
	2022-2023-40	Motion to Rise From In Camera	Moved by J. Ference that the Board rise from in camera at 12:07 p.m. Carried.
January 24, 2023	2022-2023-41	Review of Agenda	Moved by L. Bond that the agenda be amended to include the following items: 11A Request For Information Regarding Supervision at Schools 14Aii TEBA 7H Visa Reporting 11B Request for Information For Non-Certified Teacher Positions 14B Student Incident 7I Shaping The Future Conference 14Aiii Support Staff 7J Alberta Rural Education Symposium (ARES) 14Ci Request. Carried.
	2022-2023-42	Adoption of the December 20, 2022 Regular Board Minutes	Moved by K. Macfarlane that the minutes of the December 20, 2022 Board meeting be adopted as presented. Carried.
	2022-2023-43	Draft 2022-2023 Prairie Land Division Calendar	Moved by S. MacPherson that the Draft #1 of the 2023-2024 Prairie Land Division Calendar be approved as presented. Carried.
	2022-2023-44	Board Governance Manual	Moved by M. Tkach that the <i>Board Governance Manual</i> , be approved as presented. Carried.
	2022-2023-45	Locally Developed Course	Moved by L. Bond that the Prairie Land School Division Board approve the use of the locally developed course listed for the timeframe indicated: LDC3785, Religious Studies Islamic Studies 35-5, January 31, 2023 - June 30, 2024. Carried.
	2022-2023-46	Board Policy 7 - Committees of the Board	Moved by S. Battle that <i>Board Policy 7 - Committees of the Board</i> , be approved as amended. Carried.
	2022-2023-47	Indigenous Committee	Moved by M. Tkach that the April Board meeting be moved to Thursday, April 20, 2023. Carried.

	2022-2023-48	Motion to Move In Camera	Moved by J. Ference that the Board move in camera at 2:50 p.m. to discuss the following items: <ul style="list-style-type: none"> • TEBA • Student Incident • Support Staff • ASBA Zone 5. <p style="text-align: right;">Carried.</p>
	2022-2023-49	Motion to Rise From In Camera	Moved by L. Bond that the Board rise from in camera at 3:35 p.m. Carried.
February 28, 2023	2022-2023-50	Review of Agenda	Moved by S. Davies that the agenda be amended to include the following items: 14Aiii TEBA Update 7I Staff Recruitment and Retention 14Aiv Personnel. <p style="text-align: right;">Carried.</p>
	2022-2023-51	Adoption of the January 24, 2023 Regular Board Minutes	Moved by J. Ference that the minutes of the January 24, 2023 Board meeting be adopted as presented. Carried.
	2022-2023-52	Village of Consort Request	Moved by J. Ference that the Board provide the Town of Consort with \$150,000 for the ball diamond project and reassess support in June if additional dollars are available. Carried.
	2022-2023-53	Board Policy 6 - Board Operations	Moved by M. Tkach that <i>Board Policy 6 - Board Operations</i> , be approved as amended. Carried.
	2022-2023-54	Advocacy Committee	Moved by M. Tkach that an Advocacy and Action Committee of the Board be formed with a membership of three Trustees plus an Administrative representative. Appointed members are H. Smith, M. Tkach, S. Battle, and alternates L. Bond and S. MacPherson. Carried.
	2022-2023-55	Board Policy 8 - Role of the Superintendent	Moved by S. Davies that <i>Board Policy 8 - Role of the Superintendent</i> , be approved as amended. Carried.
	2022-2023-56	Board Policy 9 - Board Representation to External Organizations	Moved by L. Bond that <i>Board Policy 9 - Board Representation to External Organizations</i> , be approved as presented. Carried.
	2022-2023-57	Prairie Land AERR	Moved by J. Ference that the 2021-2022 Prairie Land Public School Division Annual Education Results Report (AER) be approved as presented. Carried.
	2022-2023-58	Motion to Move In Camera	Moved by L. Bond that the Board move in camera at 3:10 p.m. to discuss the following items: <ul style="list-style-type: none"> • Board Chairs Meeting • Executive Contract Review • TEBA Update • Personnel • ASBA Zone 5. <p style="text-align: right;">Carried.</p>
	2022-2023-59	Motion to Rise From In Camera	Moved by M. Tkach that the Board rise from in camera at 4:06 p.m. Carried.
	2022-2023-60	Superintendent Contract	Moved by L. Bond that the addendum to the Superintendent of Schools contract be approved with a contract extension to July 2028. Carried.
March 28, 2023	2022-2023-61	Review of Agenda	Moved by S. MacPherson that the agenda be adopted as presented. Carried.
	2022-2023-62	Adoption of the February 28, 2023 Regular Board Minutes	Moved by M. Tkach that the minutes of the February 28, 2023 Board meeting be adopted as presented. Carried.
	2022-2023-63	Three Year Capital Plan	Moved by S. MacPherson that the 2023-2026 Three Year Capital Plan be approved as revised. Carried.
	2022-2023-64	Budget	Moved by S. Battle that the 2023-2024 Budget Guiding Principles and Budget Allocation Parametres be approved as presented. Carried.

	2022-2023-65	Wind River Colony Code	Moved by M. Tkach that a school code be requested for Wind River Colony which will be operational in the 2023-2024 school year. Carried.
	2022-2023-66	Board Policy 10 - Policy-Making	Moved by J. Ference that <i>Board Policy 10 - Policy-Making</i> , be approved as reviewed. Carried.
	2022-2023-67	Board Policy 11 - Board Delegation of Authority	Moved by S. Battle that <i>Board Policy 11 - Board Delegation of Authority</i> , be approved as reviewed. Carried.
	2022-2023-68	Motion to Move In Camera	Moved by M. Tkach that the Board move in camera at 1:10 p.m. to discuss the following items: <ul style="list-style-type: none"> • Board Chairs Meeting • Budget/Funding • ASBA Zone 5. Carried.
	2022-2023-69	Motion to Rise From In Camera	Moved by M. Tkach that the Board rise from in camera at 2:18 p.m. Carried.
April 20, 2023	2022-2023-70	Review of Agenda	Moved by M. Tkach that the agenda be amended to include the following items: 7E PSBC 7F AAC 7G TBAC. Carried.
	2022-2023-71	Adoption of the March 28, 2023 Regular Board Minutes	Moved by J. Ference that the minutes of the March 28, 2023 Board meeting be adopted as presented. Carried.
	2022-2023-72	Board Evaluation Process	Moved by L. Bond that the Board Evaluation Process Manual be approved as amended. Carried.
	2022-2023-73	Board Policy 13 - School-Based Decision- Making	Moved by K. Macfarlane that <i>Board Policy 13 - School-Based Decision Making</i> , be approved as reviewed. Carried.
	2022-2023-74	Motion to Move In Camera	Moved by M. Tkach that the Board move in camera at 1:13 p.m. to discuss the following items: <ul style="list-style-type: none"> • Board Chairs Meeting • ASBA Zone 5. Carried.
	2022-2023-75	Motion to Rise From In Camera	Moved by S. MacPherson that the Board rise from in camera at 1:32 p.m. Carried.
May 23, 2023	2022-2023-76	Review of Agenda	Moved by L. Bond that the agenda be amended to include the following items: 7F Action and Advocacy Committee (AAC) Report 10A School of Choice. Carried.
	2022-2023-77	Adoption of the April 20, 2023 Regular Board Minutes	Moved by S. Davies that the minutes of the April 20, 2023 Board meeting be adopted as presented. Carried.
	2022-2023-78	Board Policy 14 - Student Transportation	Moved by H. Smith that <i>Board Policy 14 - Student Transportation</i> , be approved as amended. Carried.
	2022-2023-79	2023-2024 Budget	Moved by K. Macfarlane that the 2023-2024 Operating and Capital Budget be approved as presented. Carried.
	2022-2023-80	Prairie Land Education Plan	Moved by H. Smith that the 2023-2026 Education Plan be approved as presented. Carried.

	2022-2023-81	Locally Developed Courses	<p>the timeframes indicated:</p> <p>LDC1975, Advanced Acting/Touring Theatre 15-3, August 31, 2023 - June 30, 2027</p> <p>LDC1975, Advanced Acting/Touring Theatre 15-5, August 31, 2023 - June 30, 2027</p> <p>LDC2975, Advanced Acting/Touring Theatre 25-3, August 31, 2023 - June 30, 2027</p> <p>LDC2975, Advanced Acting/Touring Theatre 25-5, August 31, 2023 - June 30, 2027</p> <p>LDC3975, Advanced Acting/Touring Theatre 35-3, August 31, 2023 - June 30, 2027</p> <p>LDC3975, Advanced Acting/Touring Theatre 35-3, August 31, 2023 - June 30, 2027</p> <p>LDC2289, American Sign Language and Deaf Culture 25-5, August 31, 2023 - June 30, 2026</p> <p>LDC3289, American Sign Language and Deaf Culture 35-5, August 31, 2023 - June 30, 2026</p> <p>LDC1556, American Sign Language and Deaf Culture 15-5, August 31, 2023 - June 30, 2024</p> <p>LDC2556, American Sign Language and Deaf Culture 25-5, August 31, 2023 - June 30, 2024</p> <p>LDC1330, Arabic Language and Culture 15-5, August 31, 2023 - June 30, 2026</p> <p>LDC2330, Arabic Language and Culture 25-5, August 31, 2023 - June 30, 2026</p> <p>LDC3330, Arabic Language and Culture 35-5, August 31, 2023 - June 30, 2026</p> <p>LDC1561, Arabic Language and Culture 15-5, August 31, 2023 - June 30, 2024</p> <p>LDC2561, Arabic Language and Culture 25-5, August 31, 2023 - June 30, 2024</p> <p>LDC3561, Arabic Language and Culture 35-5, August 31, 2023 - June 30, 2024</p> <p>LDC1412, Ballet 15-5, August 31, 2023 - June 30, 2027</p> <p>LDC2412, Ballet 25-5, August 31, 2023 - June 30, 2027</p> <p>LDC1269, Creative Writing and Publishing 15-3, August 31, 2023 - June 30, 2027</p> <p>LDC1269, Creative Writing and Publishing 15-5, August 31, 2023 - June 30, 2027</p> <p>LDC2269, Creative Writing and Publishing 25-3, August 31, 2023 - June 30, 2027</p> <p>LDC2269, Creative Writing and Publishing 25-5, August 31, 2023 - June 30, 2027</p> <p>LDC3269, Creative Writing and Publishing 35-3, August 31, 2023 - June 30, 2027</p> <p>LDC3269, Creative Writing and Publishing 35-5, August 31, 2023 - June 30, 2027</p> <p>LDC1413, Dance 15-3, August 31, 2023 - June 30, 2027</p> <p>LDC1413, Dance 15-5, August 31, 2023 - June 30, 2027</p> <p>LDC3477, Dance Composition 35-5, August 31, 2023 - June 30, 2027</p> <p>LDC1212, ESL Introduction to Canadian Studies 15-5, August 31, 2023 - June 30, 2027</p> <p>LDC2212, ESL Introduction to Canadian Studies 25-5, August 31, 2023 - June 30, 2027</p> <p>LDC1004, Fire Rescue Services 15-3, August 31, 2023 - June 30, 2027</p> <p>LDC2256, Forensic Studies 25-3, August 31, 2023 - June 30, 2025</p>
	2022-2023-82	Motion to Move In Camera	<p>Moved by L. Bond that the Board move in camera at 11:39 a.m. to discuss the following items:</p> <ul style="list-style-type: none"> • Board Chairs Meeting • ASBA Zone 5. Carried.
	2022-2023-83	Motion to Rise From In Camera	<p>Moved by H. Smith that the Board rise from in camera at 12:08 p.m. Carried.</p>
June 20, 2023	2022-2023-84	Motion to Move In Camera	<p>Moved by M. Tkach that the Board move in camera at 9:02 a.m. to discuss the following items:</p> <ul style="list-style-type: none"> • Negotiations • ASBA Zone 5. Carried.
	2022-2023-85	Motion to Rise From In Camera	<p>Moved by H. Smith that the Board rise from in camera at 9:45 a.m. Carried.</p>

	2022-2023-86	Review of Agenda	Moved by S. Davies that the agenda be amended to include the following items: 5F ATA Ratification 6Cii Deputy Superintendent Report be removed 6B ASBA & PSBAA for Discussion. Carried.
	2022-2023-87	Adoption of the May 23, 2023 Regular Board Minutes	Moved by S. Battle that the minutes of the May 23, 2023 Board meeting be adopted as presented. Carried.
	2022-2023-88	August Board Meeting	Moved by K. Macfarlane that the August Board meeting be held on August 29, 2023. Carried.
	2022-2023-89	ATA Ratification	Moved by M. Tkach that the memorandum of agreement between the Alberta Teachers Association Local 36 and Prairie Land School Diviions be ratified, conditional upon the PBCO review and acceptance. Carried.
	2022-2023-90	Motion to Move In Camera	Moved by S. Davies that the Board move in camera at 11:34 a.m. to discuss the following item: • ASBA Zone 5. Carried.
	2022-2023-91	Motion to Rise From In Camera	Moved by L. Bond that the Board rise from in camera at 12:19 p.m. Carried.
August 29, 2023	2022-2023-92	Motion to Move In Camera	Moved by S. Davies that the Board move in camera at 9:02 a.m. to discuss the following items: • ASBA Zone 5. Carried.
	2022-2023-93	Motion to Rise From In Camera	Moved by S. MacPherson that the Board rise from in camera at 9:35 a.m. Carried.
	2022-2023-94	Review of Agenda	Moved by M. Tkach that the agenda be amended to include the following items: 2A - Personal - Senior Administration 2B Students - Neutral Hills Baseball Academy 5F Student Needs. Carried.
	2022-2023-95	Adoption of the June 20, 2023 Regular Board Minutes	Moved by S. Davies that the minutes of the June 20, 2023 Board meeting be adopted as presented. Carried.
	2022-2023-96	AI-Amal Online School Code	Moved by M. Tkach that a school code be requested for AI-Amal Online Academy that will be starting in the 2023-2024 school year. Carried.
	2022-2023-97	Locally Developed Courses	Moved by L. Bond that the Prairie Land School Division Board approve the use of the locally developed courses listed for the timeframes indicated: LDC1018, Religious Studies (Koinonia) 15-3, August 31, 2023 - June 30, 2027 LDC1018, Religious Studies (Koinonia) 15-5, August 31, 2023 - June 30, 2027 LDC2018, Religious Studies (Koinonia) 25-3, August 31, 2023 - June 30, 2027 LDC2018, Religious Studies (Koinonia) 25-5, August 31, 2023 - June 30, 2027 LDC3018, Religious Studies (Koinonia) 35-5, August 31, 2023 - June 30, 2027. Carried.
	2022-2023-98	Organizational Board Meeting Date	Moved by K. Macfarlane that the Organzational and Regular Board Meeting be held on September 19, 2023. Carried.
	2022-2023-99	ASBA School Board Innovation and Excellence Award	Moved by S. Davies that the ASBA consider the nomination of Prairie Land Virtual Fine Arts Academy for the 2023 School Board Innovation and Excellence Award. Carried.