MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF PRAIRIE LAND PUBLIC SCHOOL DIVISION
Tuesday, February 28, 2023, at Hanna

Each student will be provided personalized education through innovative practices while celebrating diversity and developing strong relationships that ensure student achievement and foster the growth of well-adjusted citizens.

Present:

Holli Smith	Chair
Shandele Battle	Lindsay Bond
Shauna Davies	Jinel Ference
Scott MacPherson	Ken Macfarlane
Marsha Tkach	
Cam McKeage	Superintendent
Sharon Orum	Secretary Treasurer
Jennifer Cooper	Administrative Assistant

Absent with Regrets:

Steve Nielsen	Deputy Superintendent

Call to Order	Chair H. Smith called the regular meeting of Prairie Land Public School Division to order at 9:00 a.m. It was recognized that the meeting is being held on Treaty Seven Territory and the Territory of the Métis.
Review of Agenda	**Motion 2022-2023-50 – S. Davies** That the agenda be amended to include the following items: 14Aiii TEBA Update 7I Staff Recruitment and Retention 14Aiii Personnel **Carried**
Priority of Agenda Items	No priority of agenda items.
Review of Action Sheet	The action sheet was presented as information.
Adoption of the January 24, 2023 Board Meeting Minutes	**Motion 2022-2023-51 – J. Ference** That the minutes of the January 24, 2023 Board meeting be adopted as presented. **Carried**

Review of Board Annual Work Plan	The Board Annual Work Plan items were reviewed.
Morrin School Rebuild	The playground committee is reviewing companies for the playground equipment. The gym committee is working on ideas for the space. The superintendent presented pictures of the building progress for the new Morrin School.
Village of Consort Request	Discussion was held on the request from the Village of Consort to assist with funding for a U15/U18 baseball diamond with turf for Consort Alberta. The Board Chair circulated a presentation with further information. Trustees discussed funding for the Schools of Excellence programs and the Baseball Academy.
	Motion 2022-2023-52 – J. Ference That the Board provide the Town of Consort with $150,000 for the ball diamond project and reassess support in June if additional dollars are available. **Carried**
ASBA Proposed Policy Submissions	The superintendent reviewed the proposed policy submission for Zone 5 regarding speeding up the process of hiring teachers from out of provinces. This will be sent to ASBA to assist with the wording on the position statement. The Board Chair will take the proposed policy to the ASBA Zone 5 meeting on Friday, March 3. This will be on the March 28 Board agenda.
Board Policy 6 – Board Operations	The revised Board Policy 6 was reviewed. Further edits will be made to the policy.
	Motion 2022-2023-53 – M. Tkach That *Board Policy 6 – Board Operations*, be approved as amended. **Carried**
Board Working Session	The next Board Working Session will be held on Tuesday, March 14, 2023. Altario School will be visited first along with tours of the barn and growcer, then Veteran School and the Veteran Field House.
	Division Numeracy Coordinator Holly Stanger entered the meeting at 10:57 a.m.

Fine Arts Presentation – Holly Stanger	H. Stanger presented on the Fine Arts initiative in Prairie Land. H. Stanger has been working with talented artists in surrounding communities who are excited to share their expertise with Prairie Land schools. These local artists have created workshops that may be delivered online or in person to students across the division. There is currently 28 potential workshops for teachers to access in the fields of drama, musical theatre, dance, digital media, graffiti and visual arts. The website to book the sessions is www.finearts.plrd.ab.ca . Since starting the initiative there have been 36 sessions booked in about six Prairie Land Schools.
	H. Stanger left the meeting at 11:18 a.m.
Board & School Council Meeting	From the fall Board & School Council meeting, it was decided to do a PD session for the spring Board & School Council meeting. ASCA is available to provide workshops on April 4 or 18, 2023 for trustees and School Councils. The two workshops that would be presented are the School Council Purpose and the School Council-Trustee Relationship. Each workshop is one and a half hours. The date will be set for April 4, 2023. The workshop information will be sent out to all parents for anyone who may be interested in attending the School Council workshops. These workshops are being held in place of the spring Board & School Council meeting.
Three Year Capital Plan	The draft Three Year Capital Plan was reviewed. This will be on the March 28 Board meeting agenda for approval for submission to Alberta Infrastructure in early April. There are five priorities listed on the plan for Youngstown, Veteran, Altario, J.C. Charyk Hanna and Consort Schools.
Community Leaders Meeting	The superintendent spoke to the community partners and there is interest in a meeting however not a professional development session.
Terms for Pen & Paper Foundation	The superintendent circulated the loan agreement to trustees. The purpose of the loan is to increase the operational portion of the school for the extra incoming students. Trustees can share the public document.

Recess	Recessed for lunch at 11:58 a.m.
Reconvene	Reconvened at 12:30 p.m.
Advocacy Committee	The Board Chair stated that a lot of school divisions have an advocacy committee. The advocacy committee will do the brainstorming for the Board and bring the items up at the Board meetings. This committee will plan the Board Working Sessions, discuss ASBA, PSBC, Roberts Rules, and more. This will shorten the length of the Board meetings. The committee will probably meet once a month and more when needed. Three trustees will sit on the committee. The first meeting date will be March 13, 2023 at 9:30 a.m.. This will be a standing committee for the Board Organizational meeting.
	Motion 2022-2023-54 – M. Tkach That an Advocacy and Action Committee of the Board be formed with a membership of three Trustees plus an Administrative representative. Appointed members are H. Smith, M. Tkach, S. Battle and alternates L. Bond and S. MacPherson. **Carried**
Board Policy 8 – Role of the Superintendent	Board Policy 8 was reviewed.
	Motion 2022-2023-55 – S. Davies That *Board Policy 8 – Role of the Superintendent*, be approved as amended. **Carried**
Board Policy 9 – Board Representation to External Organizations	Board Policy 9 was reviewed.
	Motion 2022-2023-56 – L. Bond That *Board Policy 9 – Board Representation to External Organizations*, be approved as presented. **Carried**
Staff Recruitment and Retention	S. MacPherson asked how staff recruitment is coming for all positions in the division. The superintendent stated that the recruitment fairs at the colleges and universities are going well. Discussion was held on the division housing units and if enough are available for staff to rent. Ideas discussed were a staff retention team, exit interviews and wages.

Correspondence	The Board Chair state that she has received emails from other boards regarding curriculum and Boards are sending letters to the Minister of Education about curriculum.
Prairie Land AERR	The superintendent reviewed the 2021-2022 AERR.
	Motion 2022-2023-57 – J. Ference That the 2021-2022 Prairie Land Public School Division Annual Education Results Report (AERR) be approved as presented. **Carried**
Occupational Health & Safety	The OH&S committee met and came up with a recommendation that Prairie Land provide cell boosters and portable heaters for school buses in the event of a break down. The Health and Safety representative also suggested that we increase the SIVA (Supporting Individuals through Valued Attachments) training.
Around the Division	The superintendent shared happenings from around the division.
PSBC	H. Smith attended the PSBC meeting and emailed trustees the report. H. Smith suggested looking at Robert's Rules of Order for the Board meetings.
Indigenous Committee	A committee meeting was held on February 27 at 10:00 a.m. and they met with Rupertsland Institute. A package was given to each committee member and one will be sent to each school on Metis culture. Rupertsland Institute is doing a presentation at the CASS conference and they asked Prairie Land to speak on their behalf. The New Blood presentation will be held at J.C. Charyk Hanna School on April 5, 2023 for BCCS, Delia, Morrin, J.C. Charyk and Youngstown Schools. An evening presentation will be held for adults that you need tickets for through Eventbrite. Prairie Land is looking to purchase new orange shirts for next year's Orange Shirt Day.
	S. Davies left the meeting at 2:01 p.m.
Rural Caucus	The next meeting will be held on Sunday, March 5 at the Alberta Rural Education Symposium. S. MacPherson sent the agenda to trustees.

Health & Wellness Committee	Health & Wellness representatives attended the *Shaping the Future* conference.
Request For Information	The superintendent reported on the requested information regarding school sports fees for Junior and Senior high teams.
Round Table	Trustees provided reports.
Recognition and Acknowledgement	The Board acknowledged Gwen Hampton on receiving the Queen Elizabeth II Platinum Jubilee Medal. The Board acknowledged the principals for their work on the School AERR's and presentations.
Motion to Move In Camera	**Motion 2022-2023-58 – L. Bond** That the Board move in camera at 3:10 p.m. to discuss the following items: • Board Chairs Meeting • Executive Contract Review • TEBA Update • Personnel • ASBA Zone 5 **Carried**
Motion to Rise From In Camera	**Motion 2022-2023-59 – M. Tkach** That the Board rise from in camera at 4:06 p.m. **Carried**
Superintendent Contract	**Motion 2022-2023-60 – L. Bond** That the addendum to the Superintendent of Schools contract be approved with a contract extension to July 2028. **Carried**
Board Highlights	The Board set the following items as *Board Highlights*: • Prairie Land Fine Arts Initiative • Prairie Land Annual Education Results Report (AERR) • Support of Consort Baseball Diamond
Adjournment	The meeting was adjourned at 4:07 p.m.

Holli Smith
Board Chair

Sharon Orum
Secretary-Treasurer