

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF PRAIRIE LAND PUBLIC SCHOOL DIVISION  
Tuesday, September 27, 2022, at Hanna

*Each student will be provided personalized education through innovative practices while celebrating diversity and developing strong relationships that ensure student achievement and foster the growth of well-adjusted citizens.*

Present:

Holli Smith (Google Meet)	Chair
Shandele Battle	Lindsay Bond
Shauna Davies	Jinel Ference
Scott MacPherson	Ken Macfarlane
Marsha Tkach	
Cam McKeage	Superintendent
Steve Nielsen	Deputy Superintendent
Sharon Orum	Secretary Treasurer
Jennifer Cooper	Administrative Assistant

<b>Call to Order</b>	Chair H. Smith called the regular meeting of Prairie Land Public School Division to order at 9:29 a.m. It was recognized that the meeting is being held on Treaty Seven Territory and the Territory of the Métis.
<b>Review of Agenda</b>	<b>Motion 2022-2023-06 – J. Ference</b> That the agenda be amended to include the following items: 9F Board of Trustees Evaluation Manual 9G Around the Division 14C School <b>Carried</b>
<b>Priority of Agenda Items</b>	No priority of agenda items.
<b>Review of Action Sheet</b>	The action sheet was presented as information.
<b>Adoption of the August 30, 2022 Board Meeting Minutes</b>	<b>Motion 2022-2023-07 – S. Davies</b> That the minutes of the August 30, 2022 Board meeting be adopted as presented. <b>Carried</b>

<b>Review of Board Annual Work Plan</b>	The Board Annual Work Plan items were reviewed.
<b>Delia School Rebuild</b>	The basketball and pickleball courts are now finished. The rescheduled school opening will be held on Tuesday, October 4 at 10:30 a.m.. This item will be removed from the monthly Board Meeting agenda.
<b>Morrin School Rebuild</b>	There have been some issues with the road closures in Morrin so a temporary gravel road will be open soon for use. The final foundation pour for the gym will be the first week of October and then the block walls will be started.
<b>J.C. Charyk Hanna School WiseGuyz Program</b>	The principal will make the decision about the WiseGuyz Program. If direction is required the principal will consult the superintendent. Further conversation will be held in-camera.
<b>Board Orientation Manual</b>	The superintendent asked for feedback on the Board Orientation manual which was sent to trustees over the summer for review. The manual will be reviewed once a year to ensure it is updated with policies. The Board Orientation Manual was accepted as information.
<b>Board Retreat (Team Building)</b>	The Board Retreat will be held on October 23 and 24, 2022 with a start time of 10:00 a.m. on October 23, 2022. Location is to be determined.
<b>Board &amp; Superintendent Evaluations</b>	The Board & Superintendent evaluations will be held on October 23 and 24, 2022, location to be determined.
<b>Board Policy Handbook</b>	The revised Board Policy handbook needs to be approved. The Board Policy review will commence with the new policies starting at the October Board meeting and will occur at each Board meeting until all the policies have been reviewed.
	<b>Motion 2022-2023-08 – M. Tkach</b> That the Board Policy Handbook be approved as presented. <b>Carried</b>
<b>MLA Meeting</b>	Suggested dates for the MLA Meeting will be Tuesday, October 25, 2022. Agenda items are Public Education, Transportation & Fuel Contingency, and Curriculum (Role

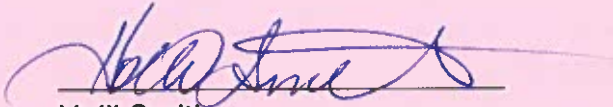
	Out Process). If MLA Horner cannot meet in October then December was suggested.
<b>Board &amp; School Council Meeting</b>	The two dates suggested for the Board & School Council meeting are Tuesday, November 15 or Monday, November 28, 2022. Agenda items will be discussed at the October Board meeting. One agenda item is a central meeting location for an in person meeting with all councils and Board representatives.
<b>PSBAA Fall General Meeting</b>	Trustees attending the PSBAA Fall General Meeting to be held on October 12 - 14, 2022 at the DoubleTree by Hilton Hotel West Edmonton are M. Tkach, S. Davies, L. Bond, J. Ference and H. Smith.
<b>ASBA Zone 5 Meeting – October 7, 2022</b>	The next ASBA Zone 5 meeting will be held in Hanna. School Boards need to let H. Smith know by October 1 how many attendees will be in person. The meeting will start at 10:00 a.m. Trustees attending are S. MacPherson, M. Tkach, S. Battle and H. Smith.
<b>Hanna Primary School Lot</b>	The superintendent met with Town of Hanna CAO Kim Neill and Harvest Sky Region Economic Development Manager Mark Nikota to discuss the Hanna Primary School lot. Discussion was held on considering to sell the lot if there was interest. K. Neill was taking the information to the Town Council. Prairie Land has a user agreement with the Town of Hanna for the property. The superintendent will meet again with K. Neill and M. Nikota.
<b>International Field Trips – BCCS &amp; Consort</b>	Berry Creek Community School and Consort School are planning field trips for their schools in 2023. Consort is going to Costa Rica and BCCS is going to the Maritimes.
	<b>Motion 2022-2023-09 – M. Tkach</b> That the Consort School field trip to Costa Rica scheduled for April 6 – 15, 2023 be approved as presented. <b>Carried</b>
	<b>Motion 2022-2023-10 – S. MacPherson</b> That the Berry Creek Community School field trip to the Maritimes scheduled for June 1-7, 2023 be approved as presented. <b>Carried</b>

<b>Correspondence</b>	The Minister of Education would like to have a zoom meeting with the Board. The Board Chair will contact the Ministers office for a meeting date. Agenda items will be Curriculum, Transportation and Public Education.
<b>2022-2023 Preliminary Enrolment</b>	The superintendent reviewed the 2022-2023 preliminary enrolment for Prairie Land. The total FTE as of September 19 is 2097.5.
<b>2021-2022 Scholarship Recipients</b>	The successful 2021-2022 scholarship recipient list was distributed for information. Trustees were asked to keep the information confidential until the recipients are notified.
<b>Occupational Health &amp; Safety</b>	The Health & Safety Coordinator is doing safety audits at the schools now. There are chemicals that need to be removed from the schools. The OH&S AP will be reviewed at the October principal meeting.
<b>Acting With Integrity – Grade 7/8 Course</b>	Prairie Land is creating a course for Grade 7 & 8 students entitled Acting With Integrity. The course will be in the schools mid-October and will be held once a week for the students.
<b>Educational Assistant Course</b>	Prairie Land will be offering a course to the EAs currently employed in the division. The goal of the course is to build capacity in Education Assistant's current toolkit of supports for students, as well as to keep EAs abreast of the evolution of educational trends and their role in supporting students. The course will include eight full day sessions over the year.
<b>Board of Trustees Evaluation Manual</b>	The superintendent reviewed the Board Evaluation manual. This manual will be used for the 2023 evaluation.
<b>Around the Division</b>	The superintendent shared happenings from around the division.
<b>Recess</b>	Recessed for lunch at 12:00 p.m.
<b>Reconvene</b>	Reconvened at 12:35 p.m.
	S. Davies left the meeting at 12:35 p.m.
<b>Motion to Move In Camera</b>	<b>Motion 2022-2023-11 – L. Bond</b>

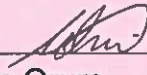
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	That the Board move in camera at 12:35 p.m. to discuss the following items: <ul style="list-style-type: none"> <li>• Properties</li> </ul> <p style="text-align: right;"><b>Carried</b></p>
<b>Motion to Rise From In Camera</b>	<b>Motion 2022-2023-12 – J. Ference</b> That the Board rise from in camera at 1:16 p.m. <p style="text-align: right;"><b>Carried</b></p>
<b>PSBAA</b>	There was no report at this time.
<b>Indigenous Committee</b>	Discussion was held on the September 19 PD Day.
<b>Rural Caucus</b>	There was no report at this time.
<b>Health &amp; Wellness Committee</b>	J. Ference attended the session held in June.
<b>Request For Information</b>	No request for information.
	S. Davies re-entered the meeting at 1:40 p.m.
<b>Round Table</b>	Trustees provided reports.
<b>Recognition and Acknowledgement</b>	The Board acknowledged Saralyn Stel for coaching at the Volleyball Coaching Clinic held in Delia.  The Board acknowledged the Van Lagen family for looking after the grocer in Altario over the summer months.
<b>Motion to Move In Camera</b>	<b>Motion 2022-2023-13 – L. Bond</b> That the Board move in camera at 2:11 p.m. to discuss the following items: <ul style="list-style-type: none"> <li>• Personnel</li> <li>• Students</li> </ul> <p style="text-align: right;"><b>Carried</b></p>
<b>Motion to Rise From In Camera</b>	<b>Motion 2022-2023-14 – S. MacPherson</b> That the Board rise from in camera at 4:08 p.m. <p style="text-align: right;"><b>Carried</b></p>
<b>Board Highlights</b>	The Board set the following items as <i>Board Highlights</i> : <ul style="list-style-type: none"> <li>• Organizational Meeting</li> <li>• Board Policy Handbook</li> <li>• 2021-2022 Scholarship Recipients</li> <li>• International School Field Trips</li> </ul>

	<ul style="list-style-type: none"><li>• Educational Assistant Course</li></ul>
<b>Adjournment</b>	The meeting was adjourned at 4:11 p.m.



Holli Smith  
Board Chair



Sharon Orum  
Secretary-Treasurer