

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF PRAIRIE LAND PUBLIC SCHOOL DIVISION
Tuesday, February 27, 2024, at Hanna

Each student will be provided personalized education through innovative practices while celebrating diversity and developing strong relationships that ensure student achievement and foster the growth of well-adjusted citizens.

Present:

Holli Smith

Chair

Shandele Battle

Lindsay Bond

Shauna Davies (Google Meet)

Jinel Ference

Ken Macfarlane

Scott MacPherson

Marsha Tkach

Cam McKeage

Superintendent

Steve Nielsen

Deputy Superintendent (Google Meet)

Sharon Orum

Secretary Treasurer (Google Meet)

Jennifer Cooper

Administrative Assistant

Observer – Carol Lenfesty

Call to Order	Chair H. Smith called the regular meeting of Prairie Land Public School Division to order at 9:01 a.m. It was recognized that the meeting is being held on Treaty Seven Territory and the Territory of the Métis.
Review of Agenda	Motion 2023-2024-50 – S. MacPherson That the agenda be amended to include the following items: 5A Student Presentation 4L Government Policy 4M Carbon Tax Rebate 4N NSBA Conference 6Bi Neutral Hills Baseball Academy Carried
Adoption of the January 23, 2024 Regular Board Meeting Minutes	Motion 2023-2024-51 – S. Battle That the minutes of the January 23, 2024 Board meeting be adopted as presented. Carried
Advocacy and Action Committee (AAC)	Board agenda items 4H, 4I, 4J and 4 K are items discussed at the AAC meeting held on February 13. The next AAC meeting will be held on March 12, 2024.

Community Engagement Meetings	The next two Community Engagement meetings to be held are today at J.C. Charyk Hanna School and March 13, 2024 at Altario School. There will not be a second Community Engagement meeting held at Al-Amal on February 29, 2024 but the presentation and survey will be emailed.
ASBA Proposed Policy Submissions	Prairie Land will not put forward a proposed policy submission at this time. S. MacPherson asked for the information regarding Speech Language Pathologists and the seats available in Alberta schools.
	Consort School Students Jacy Wittmack and Hunter Leuschen entered the meeting at 9:09 a.m.
Student Presentation	J. Wittmack and H. Leuschen were the winners of the Prairie Land Excellence in Athletics Scholarship. The students presented on their trip to Fredericton held on February 14 to 17, 2024 to the University of New Brunswick (UNB).
	J. Wittmack and H. Leuschen left the meeting at 9:23 a.m.
Executive Contract Review	The Executive Contract review will be discussed in the closed session.
Draft 2024-2025 Prairie Land Division Calendar	The draft 2024-2025 Prairie Land Division Calendar was sent out to staff and parents for feedback along with a survey. Staff and parent survey results were discussed. Another survey regarding the PD day will be sent out to staff and parents. Information regarding the half day PD day will be brought to the March 26, 2024 Board meeting.
	<p>Motion 2023-2024-52 – J. Ference That the Draft 2024-2025 Prairie Land Division Calendar be approved as presented.</p> <p style="text-align: right;">Carried</p>
Board & School Council Meeting	The proposed dates for the Board & School Council meeting are April 16 & 17, 2024. Agenda items will be determined at the next AAC meeting.
Three-year Capital Plan	The draft Three Year Capital Plan was reviewed. This will be on the March 26 Board meeting agenda for approval for submission to Alberta Infrastructure in early April. There are five priorities listed on the plan for Youngstown, Veteran, Altario, Consort and J.C. Charyk Hanna Schools. Items such

	as the handicap access for Veteran School and the Youngstown School gymnasium will be reviewed. The plan will be revised for the March meeting.
Minister of Education Letter	A letter will be sent to the Minister of Education inviting the Minister to meet with the Prairie Land Board of Trustees.
MLA Meeting	Trustees will meet with MLA Horner's assistant Michele Toews on April 9, 2024. Time to be determined.
AI	The Board Chair suggested that some PD be set up for trustees and/or principals to attend regarding AI.
	Deputy Superintendent Steve Nielsen entered the meeting at 10:17 a.m.
Board Policies 7, 8 & 9	Revised Board policies 7, 8 & 9 were reviewed.
	Motion 2023-2024-53 – S. Davies That <i>Board Policy 7 – Committees of the Board</i> , be approved as amended. Carried
	Motion 2023-2024-54 – M. Tkach That <i>Board Policy 8 – Role of the Superintendent</i> , be approved as amended. Carried
	Motion 2023-2024-55 – S. MacPherson That <i>Board Policy 9 – Board Representation to External Organizations</i> , be approved as amended. Carried
Government Policy	S. MacPherson is a member of the UCP Board and he is on the Government Policy committee. He asked trustees to send him any suggestions they have regarding Education.
Carbon Tax Rebate Letter	A letter was received from Wolf Creek Public Schools which they sent to the Minister of Environment and Climate Change requesting a carbon tax rebate for school divisions.
NSBA Conference	H. Smith and M. Tkach are attending the National School Board Association (NSBA) Conference to be held April 5-8, 2024 in New Orleans. Rocky View School Division is presenting at the conference.


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4

Rural Caucus	The Rural Caucus meeting will be held on Sunday, March 3, 2024 at the River Cree Resort. S. MacPherson asked trustee to remind other school divisions to fill out the Rural Caucus survey.
PSBC	H. Smith and C. McKeage attended PSBC held on February 8 & 9, 2024. They presented on Prairie Land's BLQS and Board manuals.
Neutral Hills Baseball Academy	M. Tkach provided an update on the Neutral Hills Baseball Academy. The tuition for next year will be \$5,000.00.
Reports Superintendent – OH&S Incident Report, FRW Report, Trustee Honorarium Report & AP Manual	The OH&S incident report and the Family Resource Worker Program report were reviewed. There is a new trustee honorarium reporting form on the Prairie Land website under the staff hub and governance section. Only trustees and administration will be able to review the reports. At the February 13 AAC meeting the draft AP Manual was shared. At the March 12 AAC meeting the Administrative Procedures Manual will be reviewed. Trustees were asked to review the manual prior to the March 12 meeting. The superintendent shared happenings from around the division.
School/Community Happenings	Trustees provided information on happenings in the communities.
Recognition	The Board acknowledged teachers Rob Kinsman and Sheila Koch for supervising the students on the trip to Fredericton to the University of New Brunswick.
	C. Lenfesty left the meeting at 11:55 a.m.
Recess	Recessed for lunch at 11:55 a.m.
Reconvene	Reconvened at 12:39 p.m.
Motion to Move Into Closed Session	<p>Motion 2023-2024-56 – L. Bond That the Board move into a closed session at 12:39 p.m. to discuss the following items:</p> <ul style="list-style-type: none"> • Scholarship Bequest • Funding Update • Transportation Request • Executive Contracts Review • ASBA Zone 5 <p style="text-align: right;">Carried</p>

4

Motion to Adjourn The Closed Session	Motion 2023-2024-57 – J. Ference That the Board adjourn the closed session at 2:00 p.m. Carried
Board Highlights	The Board set the following item as <i>Board Highlights</i> : <ul style="list-style-type: none">• 2024-2025 Prairie Land Division Calendar
Adjournment	The meeting was adjourned at 2:00 p.m.


Holli Smith
Board Chair


Sharon Orum
Secretary-Treasurer


5
