

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF PRAIRIE LAND PUBLIC SCHOOL DIVISION
Tuesday, March 26, 2024, at Hanna

Each student will be provided personalized education through innovative practices while celebrating diversity and developing strong relationships that ensure student achievement and foster the growth of well-adjusted citizens.

Present:

Holli Smith

Chair

Shandele Battle

Lindsay Bond

Jinel Ference

Ken Macfarlane (Google Meet)

Scott MacPherson (Google Meet)

Marsha Tkach

Cam McKeage

Superintendent

Steve Nielsen

Deputy Superintendent

Sharon Orum

Secretary Treasurer

Jennifer Cooper

Administrative Assistant

Observer – Carol Lenfesty

Absent with Regrets:

Shauna Davies

Call to Order	Chair H. Smith called the regular meeting of Prairie Land Public School Division to order at 9:00 a.m. It was recognized that the meeting is being held on Treaty Seven Territory and the Territory of the Métis.
Review of Agenda	Motion 2023-2024-58 – M. Tkach That the agenda be amended to include the following items: 8Diii Board Chairs Meeting Carried
Adoption of the February 27, 2024 Regular Board Meeting Minutes	Motion 2023-2024-59 – L. Bond That the minutes of the February 27, 2024 Board meeting be adopted as presented. Carried
Advocacy and Action Committee (AAC) MLA Meeting	The next AAC meeting will be held on April 9, 2024. Trustees will meet with MLA Horner's assistant Michele Toews on April 9, 2024 at 9:00 a.m.. Agenda items will be transportation, recruitment and retention, carbon tax rebate letter, and wrap around services.

<p>Advocacy and Action Committee (AAC) Board & School Council Meeting</p>	<p>The Board & School Council meeting will be held on Tuesday, April 16, 2024 by Google Meet at 7:00 p.m. Agenda items will be Community Engagement meetings, Administrative Procedure Manual, Artificial Intelligence (AI), and a question for School Councils, how can school councils and Community help with recruitment and retention of staff? The Board & School Council meeting will be discussed at the April 9 AAC meeting.</p>
<p>Advocacy and Action Committee (AAC) Special Areas Meeting</p>	<p>The Board Chair and Superintendent are meeting with the Special Areas Board (SAB) to be held on Thursday, March 28 at 11:30 a.m. Agenda items will be housing, rural sustainability and Community Engagement meetings.</p>
	<p>Vice-principal Kelly Lewis entered the meeting at 9:31 a.m.</p>
<p>Youngstown Outdoor Education Space Presentation – Kelly Lewis</p>	<p>K. Lewis presented on the Youngstown Outdoor Education space and the components to the space (fish pond, wetland, orienteering course, 3D Archery, walking trail, outdoor learning space, tipis, etc.).</p>
	<p>K. Lewis left the meeting at 10:04 a.m.</p>
<p>Community Engagement Meetings</p>	<p>The Community Engagement meetings are now finished. The survey was closed last week and the feedback will be presented at the April 9 AAC meeting.</p>
<p>Three-year Capital Plan</p>	<p>The revised Three Year Capital Plan was reviewed. There are four priorities listed on the plan for Youngstown, Veteran, Altario, and Consort.</p>
	<p>Motion 2023-2024-60 – J. Ference That the 2024-2027 Three Year Capital Plan be approved as presented. Carried</p>
<p>Division Strategic Plan</p>	<p>The Prairie Land strategic plan will be reviewed at the AAC meeting to be held on April 9, 2024.</p>
<p>Rural Caucus</p>	<p>The Rural Caucus meeting was held on Sunday, March 3. The next in person meeting will be held before the ASBA SGM.</p>
	<p>Kevin VanLagen entered the meeting online at 10:40 a.m.</p>

Budget Considerations	S. Orum presented the budget guiding principles and allocation parameters.
	Motion 2023-2024-61 – S. Battle That the 2024-2025 Budget Guiding Principles and Allocation Parameters be approved as amended. Carried
	K. Macfarlane and K. VanLagen left the meeting at 10:51 a.m.
	James Madge, Keenan and Sydney Smith entered the meeting at 10:58 a.m.
Transportation Request	K. and S. Smith presented information on their transportation request for their son to be picked up at their residence to attend J.C. Charyk Hanna School. They are currently driving to meet the bus.
	Hope Long entered the meeting at 11:00 a.m.
	H. Long stated that her two children would also ride the bus a couple days a week after school to the same residence as her husband works at the feedlot.
	K. and S. Smith, J. Madge and H. Long left the meeting at 11:10 a.m.
Motion to Move Into Closed Session	Motion 2023-2024-62 – M. Tkach That the Board move into a closed session at 11:10 a.m. to discuss the following item: <ul style="list-style-type: none"> • Transportation Request Carried
Motion to Adjourn The Closed Session	Motion 2023-2024-63 – M. Tkach That the Board adjourn the closed session at 11:28 a.m. Carried
	Motion 2023-2024-64 – L. Bond That the Smith transportation request #26/03/24-#1 be approved. Defeated
Alberta Rural Education Symposium	Trustees provided reports on the Alberta Rural Education Symposium held on March 3-5, 2024 in Edmonton.
	Ken Macfarlane re-entered the meeting online at 11:50 a.m.

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<p>Reports Superintendent – AP Manual</p>	<p>The draft Administrative Procedures (AP) manual was reviewed at the March 12 AAC meeting. The AP manual will be posted on the Prairie Land website after it is approved. The Human Resources manual will be sent to trustees for review before the April 9 AAC meeting.</p>
	<p>Motion 2023-2024-65 – J. Ference That the Administrative Procedures manual be approved as presented.</p> <p style="text-align: right;">Carried</p>
<p>Reports Superintendent – 2024-2025 Prairie Land Division Calendar</p>	<p>The superintendent reviewed the survey results regarding the half day PD days during the 2024-2025 school year. The weekday for the PD days was discussed. The superintendent will discuss the PD day options with principals at the next administration meeting and bring information back to the April 23 Board meeting.</p> <p>The superintendent shared happenings from around the division.</p>
	<p>C. Lenfesty left the meeting at 12:14 p.m.</p>
<p>Recess</p>	<p>Recessed for lunch at 12:14 p.m.</p>
<p>Reconvene</p>	<p>Reconvened at 12:52 p.m.</p>
<p>Motion to Move Into Closed Session</p>	<p>Motion 2023-2024-66 – J. Ference That the Board move into a closed session at 12:53 p.m. to discuss the following items:</p> <ul style="list-style-type: none"> • ASBA Zone 5 • TEBA • Board Chairs Meeting <p style="text-align: right;">Carried</p>
<p>Motion to Adjourn The Closed Session</p>	<p>Motion 2023-2024-67 – K. Macfarlane That the Board adjourn the closed session at 1:28 p.m.</p> <p style="text-align: right;">Carried</p>
<p>Reports Superintendent – School Presentation</p>	<p>The superintendent, deputy superintendent and secretary-treasurer presented information on the Green Dome Islamic School in North-east Calgary. Discussion was held on the Green Dome School joining Prairie Land Public School Division.</p> <p>A special Board meeting will be held by Google Meet on March 27 at 8:00 p.m. to further discuss this will all trustees present.</p>

	J. Ference left the meeting at 2:01 p.m.
School/Community Happenings	Trustees provided information on happenings in the communities.
Recognition	<p>The Board acknowledged Lance Goudie for taking the Altario School students on a trip to Ottawa to the Parliament.</p> <p>The Board acknowledged the division archery coaches for the archery tournaments across the division in 2024.</p> <p>The Board acknowledged Elizabeth Lajoie and Gracie Volk for being nominated for the Edwin Parr award.</p>
Board Highlights	<p>The Board set the following item as <i>Board Highlights</i>:</p> <ul style="list-style-type: none">• 2024-2025 Budget Guiding Principles and Allocation Parameters• Administrative Procedures Manual
Adjournment	The meeting was adjourned at 2:06 p.m.



Holli Smith
Board Chair



Sharon Orum
Secretary-Treasurer