

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF PRAIRIE LAND PUBLIC SCHOOL DIVISION  
Tuesday, November 28, 2023, at Hanna

*Each student will be provided personalized education through innovative practices while celebrating diversity and developing strong relationships that ensure student achievement and foster the growth of well-adjusted citizens.*



Present:

- |                             |                          |
|-----------------------------|--------------------------|
| Holli Smith                 | Chair                    |
| Lindsay Bond                | Shandele Battle          |
| Shauna Davies (Google Meet) | Jinel Ference            |
| Ken Macfarlane              | Scott MacPherson         |
| Marsha Tkach                |                          |
| Cam McKeage                 | Superintendent           |
| Steve Nielsen               | Deputy Superintendent    |
| Sharon Orum                 | Secretary Treasurer      |
| Jennifer Cooper             | Administrative Assistant |

<b>Call to Order</b>	Chair H. Smith called the regular meeting of Prairie Land Public School Division to order at 9:00 a.m. It was recognized that the meeting is being held on Treaty Seven Territory and the Territory of the Métis.
<b>Review of Agenda</b>	<b>Motion 2023-2024-23 – J. Ference</b> That the agenda be amended to include the following items: 4J Neutral Hills Baseball Academy 8Ci – Change to Transportation Funding <p style="text-align: right;"><b>Carried</b></p>
<b>Adoption of the October 24 Regular Board Meeting Minutes</b>	<b>Motion 2023-2024-24 – S. Davies</b> That the minutes of the October 24, 2023 Board meeting be adopted as presented. <p style="text-align: right;"><b>Carried</b></p>
<b>Advocacy and Action Committee (AAC)</b>	The AAC committee met on November 7, 2023. The Community Engagement document was reviewed. Trustee remuneration will be discussed in camera. PSBAA calls to action were reviewed. ASBA has been contacted regarding a workshop on Robert's Rules of Order. The next AAC meeting will be held on December 5 at 9:00 a.m. before the school AERR presentations.

*Handwritten initials and a signature.*

	Carol Lenfesty entered the meeting at 9:11 a.m.
<b>Community Engagement Meeting for Online Schools</b>	February 15, 2024 has been added for the online school meeting day. The Board Chair asked trustees to send an email with the dates of the meetings they are unable to attend. Invites will be sent to stakeholders for their community meeting. There will be an online staff meeting held either before or after the online meeting on February 15, 2024.
<b>AERR Presentation Dates &amp; Morrin School Tour</b>	The dates for the school AERR Presentations will be December 5, 11 & 12, 2023. The Morrin School tour will be held on December 12 in the afternoon. J. Cooper will email the school AERR presentation schedule to trustees once it's finalized.
<b>NSBA Rural Education Virtual Summit</b>	On December 13 there is a virtual rural summit with ASBA. If trustees would like to attend email the Board Chair and she will inform ASBA.
<b>Locally Developed Courses</b>	A motion needs to be made for the Locally Developed Courses for Prairie Land Schools.
	<p><b>Motion 2023-2024-25 – L. Bond</b> That the Prairie Land School Division Board approve the use of locally developed courses listed for the timeframes indicated:</p> <p>LDC1005      Social Skills 15-5                          December 4, 2023 – June 30, 2024</p> <p>LDC2743      Workplace Essential Skills 25-5                          December 4, 2023 – June 30, 2025</p> <p>LDC3743      Workplace Essential Skills 35-5                          December 4, 2023 – June 30, 2025</p> <p style="text-align: right;"><b>Carried</b></p>
<b>Prairie Land AERR</b>	The superintendent reviewed the 2022-2023 AERR.
	Darren Adamson, AVAIL representative entered the meeting by Google Meet at 10:00 a.m.
<b>2022-2023 Audited Financial Statements- AVAIL, Darren Adamson</b>	D. Adamson reviewed the audited financial statements, statement of financial position, statement of operations and key performance indicator report. Secretary treasurer S.

  
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	Orum reviewed the Operating and Capital reserves and transfers between reserves.
	<b>Motion 2023-2024-26 – S. MacPherson</b> That the 2022-2023 Audited Financial Statements be accepted as presented. <b>Carried</b>
	D. Adamson left the meeting at 10:34 a.m.
<b>Prairie Land AERR Continued</b>	The superintendent continued to review the 2022-2023 AERR.
	<b>Motion 2023-2024-27 – M. Tkach</b> That the 2022-2023 Prairie Land Public School Division Annual Education Results Report (AERR) be approved as presented. <b>Carried</b>
<b>International Field Trips</b>	Morrin School is planning a trip for Europe in Spring 2025, BCCS is planning a trip to Italy and Greece for April 2025, and Hope Christian School is planning a trip for London & Paris in April 2025.
	<b>Motion 2023-2024-28 – K. Macfarlane</b> That the Morrin School field trip to Europe scheduled for April 2025 be approved as presented. <b>Carried</b>
	<b>Motion 2023-2024-29 – M. Tkach</b> That the Berry Creek Community School field trip to Italy and Greece scheduled for April 2025 be approved as presented. <b>Carried</b>
	<b>Motion 2023-2024-30 – L. Bond</b> That the Hope Christian School field trip to London & Paris scheduled for April 17-25, 2025 be approved as presented. <b>Carried</b>
<b>Interprovincial Field Trip</b>	Altario School is planning a trip to Ottawa, Ontario for grades 7 to 12 for March 18 – 21, 2024.
	<b>Motion 2023-2024-31 – J. Ference</b> That the Altario School field trip to Ottawa, Ontario scheduled for March 18-21, 2024 be approved as presented. <b>Carried</b>
<b>Board Policies 4, 5, &amp; 6</b>	Revised Board policies 4, 5 & 6 were reviewed.

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	<p><b>Motion 2023-2024-32 – S. Davies</b> That <i>Board Policy 4 – Role of the Trustee</i>, be approved as amended.</p> <p style="text-align: right;"><b>Carried</b></p>
	<p><b>Motion 2023-2024-33 – M. Tkach</b> That <i>Board Policy 5 – Trustee Code of Ethics</i>, be approved as amended.</p> <p style="text-align: right;"><b>Carried</b></p>
	<p><b>Motion 2023-2024-34 – S. Battle</b> That <i>Board Policy 6 – Board Operations</i>, be approved as amended.</p> <p style="text-align: right;"><b>Carried</b></p>
	<p>The in-camera session will now be called closed session on the Board agendas.</p>
<b>Rural Caucus</b>	<p>S. MacPherson is the new Vice-chair for the Rural Caucus committee.</p>
	<p><b>Motion 2023-2024-35 – S. MacPherson</b> That Shandele Battle be the Rural Caucus committee representative with Shauna Davies as the alternate.</p> <p style="text-align: right;"><b>Carried</b></p>
<b>Neutral Hills Baseball Academy</b>	<p>Discussion was held on the Neutral Hills Baseball Academy budget.</p>
	<p><b>Motion 2023-2024-36 – J. Ference</b> That a repayable loan of \$62,500 be made to the Neutral Hills Baseball Academy to provide seed money for the program.</p> <p style="text-align: right;"><b>Carried</b></p>
	<p>C. Lenfesty left the meeting at 12:09 p.m.</p>
<b>Recess</b>	<p>Recessed for lunch at 12:09 p.m.</p>
<b>Reconvene</b>	<p>Reconvened at 12:41 p.m.</p>
<b>Motion to Move Into Closed Session</b>	<p><b>Motion 2023-2024-37 – S. Battle</b> That the Board move into a closed session at 12:41 p.m. to discuss the following items:</p> <ul style="list-style-type: none"> <li>• Transportation Funding</li> <li>• ASBA Zone 5</li> </ul> <p style="text-align: right;"><b>Carried</b></p>
<b>Motion to Adjourn The Closed Session</b>	<p><b>Motion 2023-2024-38 – L. Bond</b> That the Board adjourn the closed session at 1:21 p.m.</p>

	<b>Carried</b>
	S. Davies left the meeting at 1:21 p.m.
<b>ASBA FGM</b>	The Board Chair provided an update on the ASBA FGM.
<b>PSBC</b>	M. Tkach provided an update on PSBC.
<b>Reports - Superintendent</b>	The superintendent shared happenings from around the division. Discussion was held on the moving date for the Morrin School. Staff will need a day to move their classrooms from the old school to the new school
	<b>Motion 2023-2024-39 – K. Macfarlane</b> That December 22, 2023 be granted as a non-instructional day for Morrin staff to support the school move. <b>Carried</b>
	C. McKeage left the meeting at 2:15 p.m.
<b>School/Community Happenings</b>	Trustees provided reports.
<b>Recognition</b>	The Board acknowledged the Hanna Hawks Senior 6-Man Football team for winning High School Provincials. The Hanna Hawks Football team consists of players from Berry Creek Community, Delia, Hanna and Youngstown Schools.  The Board acknowledged the Consort Stingers Senior High Girls Volleyball team for attending provincials.
<b>Board Highlights</b>	The Board set the following items as <i>Board Highlights</i> : <ul style="list-style-type: none"> <li>• Prairie Land Annual Education Results Report</li> <li>• 2022-2023 Audited Financial Statement</li> <li>• 2024 Community Engagement Meetings</li> </ul>
<b>Adjournment</b>	The meeting was adjourned at 2:18 p.m.

  
Holli Smith  
Board Chair

  
Sharon Orum  
Secretary-Treasurer