

MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES  
OF PRAIRIE LAND PUBLIC SCHOOL DIVISION  
Tuesday, September 24, 2024 at Hanna

*Each student, upon school completion, will be prepared to continue further education or enter the world of work as productive community members responsible for their own actions and considerate of others.*

Present:

Shandele Battle  
Shauna Davies  
Ken Macfarlane  
Holli Smith

Lindsay Bond  
Jinel Ference  
Scott MacPherson  
Marsha Tkach

Cam McKeage  
Sharon Orum  
Mark Nikota  
Jennifer Cooper

Superintendent  
Secretary-Treasurer  
Secretary-Treasurer  
Administrative Assistant

Public – Carol Lenfesty

Absent with Regrets:

Steve Nielsen

Deputy Superintendent

<b>Call to Order</b>	Superintendent C. McKeage called the Organizational Meeting of Prairie Land Public School Division to order at 9:01 a.m. It was recognized that the meeting is being held on Treaty Seven Territory and the Territory of the Métis.
<b>Review of Agenda</b>	<b>Motion 2024-2025-01 – H. Smith</b> That the agenda be adopted as presented. <b>Carried</b>
<b>Nomination and Election of Chair of the Board</b>	C. McKeage asked for nominations for the position of Chair. S. MacPherson nominated H. Smith for Chair. C. McKeage asked for nominations for a second and third time.
	<b>Motion 2024-2025-02 – M. Tkach</b> That the nominations for Board Chair close. <b>Carried</b>
	H. Smith was declared the Chair and assumed the chair.

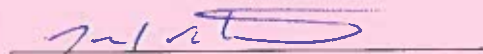
<p><b>Nomination and Election of Vice-chair of the Board</b></p>	<p>H. Smith asked for nominations for the position of Vice-chair. S. MacPherson nominated M. Tkach for Vice-chair. S. Davies nominated S. MacPherson for Vice-chair. He declined nomination. H. Smith asked for nominations for a second and third time.</p>
	<p><b>Motion 2024-2025-03 – S. MacPherson</b> That the nominations for Board Vice-chair close.</p> <p style="text-align: right;"><b>Carried</b></p>
	<p>M. Tkach was declared Vice-chair.</p>
<p><b>Schedule of Board Meeting Dates &amp; Locations</b></p>	<p>The Board meeting calendar was presented. Discussion was held on the calendar and trustee schedules for the meetings. The schedule for regular Board meetings was set and commencement times established. The Board Working Session meetings will now take place in the evenings online to allow for trustee attendance.</p>
	<p><b>Motion 2024-2025-04 – S. Davies</b> That the 2024-2025 Board meeting schedule be approved as amended and the meeting start time will be 9:00 a.m.</p> <p style="text-align: right;"><b>Carried</b></p>
<p><b>Appointment of Internal Committee Members</b></p>	<p><b>Motion 2024-2025-05 – J. Ference</b> That the following internal committee representatives be approved for membership.</p>
	<p>Negotiating Committee</p> <ul style="list-style-type: none"> <li>• L. Bond</li> <li>• H. Smith</li> <li>• M. Tkach</li> <li>• S. MacPherson (Alternate)</li> </ul>
	<p>Discipline Committee</p> <ul style="list-style-type: none"> <li>• S. Davies</li> <li>• K. Macfarlane</li> <li>• S. MacPherson</li> </ul>
	<p>Scholarship Committee</p> <ul style="list-style-type: none"> <li>• S. Davies</li> <li>• J. Ference</li> <li>• M. Tkach</li> </ul>

	<p>Executive Committee</p> <ul style="list-style-type: none"> <li>• S. MacPherson</li> <li>• H. Smith</li> <li>• M. Tkach</li> </ul>
	<p>Teacher Board Advisory Committee (TBAC)</p> <ul style="list-style-type: none"> <li>• S. Battle</li> <li>• H. Smith</li> <li>• M. Tkach (Alternate)</li> </ul>
	<p>Health &amp; Wellness Committee</p> <ul style="list-style-type: none"> <li>• H. Smith</li> <li>• S. Davies (Alternate)</li> </ul>
	<p>Indigenous Committee</p> <ul style="list-style-type: none"> <li>• S. Battle</li> <li>• J. Ference (Alternate)</li> </ul>
	<p>Audit Committee</p> <ul style="list-style-type: none"> <li>• L. Bond</li> <li>• K. Macfarlane</li> <li>• M. Tkach</li> </ul> <p style="text-align: right;"><b>Carried</b></p>
<b>Appointment of Representation on External Committees</b>	<p><b>Motion 2024-2025-06 – S. MacPherson</b></p> <p>That the following external committee representatives be approved for membership.</p>
	<p>Alberta School Boards' Association Zone 5 (ASBA Zone 5)</p> <ul style="list-style-type: none"> <li>• H. Smith</li> <li>• S. MacPherson (Alternate)</li> </ul>
	<p>Public School Boards' Council (PSBC)</p> <ul style="list-style-type: none"> <li>• M. Tkach</li> <li>• S. Davies (Alternate)</li> </ul>
	<p>Teachers Employer Bargaining Association (TEBA)</p> <ul style="list-style-type: none"> <li>• M. Tkach</li> </ul>
	<p>Rural Caucus</p> <ul style="list-style-type: none"> <li>• S. Battle</li> <li>• H. Smith (Alternate)</li> </ul> <p style="text-align: right;"><b>Carried</b></p>

<b>Designation of Signing Authorities</b>	<b>Motion 2024-2025-07 – K. Macfarlane</b> That the following personnel be granted signing authority: <ul style="list-style-type: none"><li>• Chair Holli Smith</li><li>• Vice-chair Marsha Tkach</li><li>• Superintendent Cam McKeage</li><li>• Secretary-Treasurer Mark Nikota</li></ul> <p style="text-align: right;"><b>Carried</b></p>
<b>Parliamentary Procedure for Meetings</b>	<b>Motion 2024-2025-08 – S. MacPherson</b> That Robert's Rules of Order be the parliamentary procedure used for 2024-2025 Board meetings. <p style="text-align: right;"><b>Carried</b></p>
<b>Trustee Honorariums</b>	The Board Chair stated the honorarium information is located in the trustee handbook regarding per diems and honorariums.
<b>Adjournment</b>	The meeting was adjourned at 9:30 a.m.



Holli Smith  
Board Chair



Mark Nikota  
Secretary-Treasurer