

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF PRAIRIE LAND PUBLIC SCHOOL DIVISION
Tuesday, January 28, 2025, at Hanna

Each student will be provided personalized education through innovative practices while celebrating diversity and developing strong relationships that ensure student achievement and foster the growth of well-adjusted citizens.

Present: Holli Smith, Shandele Battle, Shauna Davies (Google Meet), Ken Macfarlane, Scott MacPherson, Marsha Tkach (Google Meet), Cam McKeage – Superintendent, Mark Nikota – Secretary Treasurer, and Jennifer Cooper – Administrative Assistant

Absent with Regrets: Lindsay Bond and Jinel Ference

1. Call To Order

Board Chairperson, H. Smith, called the January 28, 2025, Regular Board Meeting to order at 8:58 a.m.

2. Adoption of Agenda

Agenda items added 9Aii – Board Advocacy and 6B – PSBAA Every Active Schools.

The Board of Trustees of Prairie Land School Division approved the January 28, 2025, Regular Board Meeting agenda, as amended.

Carried (2024-2025-48)

3. Approval of Board Meeting Minutes

The Board of Trustees of Prairie Land School Division reviewed the December 17, 2024, Regular Board Meeting Minutes, as amended.

5. Reports of Officers

A. Administration

C. McKeage, Superintendent, presented the administration report.

6. Reports of Committees

A. Rural Caucus

S. MacPherson reported that there will be a Rural Caucus meeting held at the Rural Symposium on March 2, 2025.

4. Presentations

A.



6. Reports of Committees Continued

B. PSBAA Ever Active Schools

The Board Chair attended the PSBAA Ever Active Schools webinar. Bill 27 was discussed.

7. Standing Order of Business

A. Draft 2025-2026 Prairie Land Division Calendar

The draft 2025-2026 Prairie Land Division Calendar was reviewed at the December 17, 2024 meeting. The calendar was shared with school staff and communities for feedback. A survey sent to parents and staff regarding the half day PD days and the results were reviewed. A second draft calendar was presented with an additional two full days of professional development, one in October and one in April. The second draft calendar will be sent to school staff and communities for feedback. The division calendar will be on the February 25, 2025 Board meeting agenda for approval.

B. Prairie Land Mileage Rate

The Prairie Land mileage rate of \$0.58 per km was reviewed.

Moved by S. Battle that Prairie Land School Division adopt the Government of Alberta's Travel Reimbursement Rate as its official mileage rate, to be updated on an annual basis. Further, that Prairie Land's current mileage rate remain in effect until such time as the Government of Alberta's rate is equal to or exceeds Prairie Land's current rate.

Carried (2024-2025-49)

C. Prairie Land Line of Credit Application

A letter to the Minister of Education requesting a line of credit for Prairie Land was reviewed.

Moved by K. Macfarlane that Administration be authorized to obtain a line of credit, not to exceed \$1 million, on the Prairie Land General account held at RBC Financial, for the sole purpose of covering temporary cash flow timing differences.

Carried (2024-2025-50)

D. School Tours

March 20 will be the date for the North Schools tour of Veteran School, Veteran Colony and Consort School. May 8 will be the tour for Youngstown School, Berry Creek Community School and the Wind River Colony.

E. PSBAA Letter

The Vice Chair has contacted PSBAA to see if the President and Executive Director can attend a meeting with Prairie Land. The Board Chair will confirm with PSBAA at the next PSBC meeting.



F. Board Policies 5, 6 & 7

Board Policies 5, 6 & 7 were reviewed.

Moved by S. Davies that *Board Policy 5 – Trustee Code of Ethics*, be approved as reviewed.

Carried (2024-2025-51)

Moved by M. Tkach that *Board Policy 6 – Board Operations*, be approved as revised.

(2024-2025-52)

Moved by M. Tkach to postpone agenda item Board Policy 6 to the February 25, 2025 Board meeting.

Carried (2024-2025-53)

Moved by S. MacPherson that *Board Policy 7 – Committees Of The Board*, be approved as revised.

(2024-2025-54)

Moved by S. Battle to postpone agenda item Board Policy 7 to the February 25, 2025 Board meeting.

Carried (2024-2025-55)

The next AAC meeting will be held on February 11, 2025.

8. Announcements

No announcements.

9. Closed Session

Moved by K. Macfarlane that the Board move into closed session at 11:26 a.m..

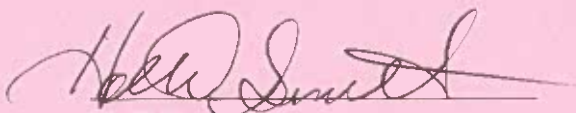
Carried (2024-2025-56)

Moved by M. Tkach that the Board adjourn the closed session at 11:48 a.m..

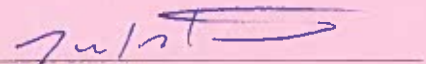
Carried (2024-2025-57)

10. Adjournment

The January 28, 2025 Regular Board meeting adjourned at 11:48 a.m.



Holli Smith
Board Chair



Mark Nikota
Secretary-Treasurer

