

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF PRAIRIE LAND PUBLIC SCHOOL DIVISION
Tuesday, June 24, 2025, at Hanna

Each student will be provided personalized education through innovative practices while celebrating diversity and developing strong relationships that ensure student achievement and foster the growth of well-adjusted citizens.

Present: Holli Smith, Shandele Battle, Jinel Ference (Google Meet), Marsha Tkach, Scott MacPherson, Lindsay Bond, Mark Nikota – Secretary Treasurer, and Jennifer Cooper – Administrative Assistant

Absent with Regrets: Shauna Davies
Ken Macfarlane
Cam McKeage – Superintendent

1. Call To Order

Board Chairperson, H. Smith, called the June 24, 2025, Regular Board Meeting to order at 9:00 a.m.

2. Adoption of Agenda

The Board of Trustees of Prairie Land School Division approved the June 24, 2025, Regular Board Meeting agenda, as presented.

Carried (2024-2025-92)

3. Approval of Board Meeting Minutes

- A. The Board of Trustees of Prairie Land School Division reviewed the May 27, 2025, Regular Board Meeting Minutes, as presented.

5. Reports of Officers

A. Administration

M. Nikota, Secretary-treasurer, presented the administration report. Maintenance will be completing the school summer projects.

6. Reports of Committees

A. Rural Caucus

There is no report.

7. Standing Order of Business

A. 2025-2026 Student Fees

M. Nikota presented the student fee schedule 2025-2026.



Moved by M. Tkach that the Board of Trustees approve the 2025-2026 Student Fee Schedule, as presented.

Carried (2024-2025-93)

B. 2025-2026 Draft Bus Routes

The 2025-2025 draft bus routes were reviewed. In the fall the Director of Transportation will present the final routes.

C. CMR Funding

M. Nikota reviewed the CMR funding information. Arc Studio was the accepted proposal to do the work at Youngstown and Consort Schools. There will be a meeting held in August with Alberta Infrastructure for the Superintendent and Director of Plant to attend regarding budgets for these projects. Discussion was held on if community engagement would be held in these communities for feedback on the designs.

D. Locally Developed Courses

A motion needs to be made for the Locally Developed Courses for Prairie Land Schools.

Moved by L. Bond that the Prairie Land School Division Board approve the use of the locally developed courses listed for the timeframes indicated:

LDC1515 Competencies in Math 15-3	August 27, 2025 – June 30, 2026
LDC1515 Competencies in Math 15-5	August 27, 2025 – June 30, 2026
LDC3257 European History 35-3	August 27, 2025 – June 30, 2029
LDC3257 European History 35-5	August 27, 2025 – June 30, 2029
LDC2256 Forensic Studies 25-3	August 27, 2025 – June 30, 2029
LDC3256 Forensic Studies 35-3	August 27, 2025 – June 30, 2029
LDC3256 Forensic Studies 35-5	August 27, 2025 – June 30, 2029
LDC2743 Workplace Essential Skills 25-5	August 27, 2025 – June 30, 2029
LDC3743 Workplace Essential Skills 35-5	August 27, 2025 – June 30, 2029

Carried (2024-2025-94)

E. Clearview Transportation Agreement

M. Nikota presented the transportation agreement with Clearview Public Schools regarding picking up students in the buffer zones.

Moved by J. Ference that Prairie Land School Division enter into an agreement with Clearview Public Schools to create a transportation buffer zone between the divisions. Further that the purpose of this buffer zone is to provide clarity and help regulate the transportation of students that reside along the border of both divisions, in respect of schools of choice.

Carried (2024-2025-95)

F. Advocacy & Action Meeting

The next Advocacy and Action meeting will be held in September 2025, date to be determined.

G. Superintendent & Board Evaluations

Discussion was held on the Board & Superintendent evaluations held on June 17, 2025. M. Tkach will send out the Board Evaluation report to trustees. Trustees will work on the report for the Superintendent after today's Board meeting.

H. August 26, 2025 Board Meeting

The Board Chair stated there is a conflict with the August 26 Board meeting so it was requested to move the meeting to Tuesday, August 19, 2025.

Moved by J. Ference that the August 26, 2025 Board meeting be moved to August 19, 2025.

Carried (2024-2025-96)

I. Board Annual Work Plan

The Board Chair asked trustees to review the Board Annual Work Plan. This will be on the August Board agenda for review.

J. Board Governance and Operations Manual

The revised Board Governance and Operations Manual was reviewed. During the next Board Policy review the corresponding section of the Board Governance and Operations Manual will also be reviewed.

Moved by M. Tkach that the Board Governance and Operations Manual be approved as revised.

Carried (2024-2025-97)

8. Announcements

No announcements. The Board Chair stated that under announcements there will be a list of dates for the upcoming meetings during that month. This will keep the trustees updated with dates.

Recess held at 9:40 a.m.

Board Chair, H. Smith, called the Board Meeting to order at 9:50 a.m.

9. Closed Session

Moved by S. Battle that the Board move into closed session at 9:51 a.m..

Carried (2024-2025-98)

Moved by J. Ference that the Board adjourn the closed session at 10:57 a.m..

Carried (2024-2025-99)

Recess held at 10:57 a.m.

Board Chair, H. Smith, called the Board Meeting to order at 11:03 a.m.



Moved by M. Tkach that the collective agreement with IUOE Local Union #955 be amended to adjust the salary from 2%, 2%, 1.75 % and 1.75% to be 3% for all four years of the contract term.

Carried (2024-2025-100)

10. Adjournment

The June 24, 2025 Regular Board meeting adjourned at 11:06 a.m.



Holli Smith
Board Chair



Mark Nikota
Secretary-Treasurer