



Prairie Land Public School Division

Student Information, Images, and Work – Consent Form

(Protection of Privacy Act)

Prairie Land Public School Division is committed to respecting and protecting the privacy of students and families.

The **Protection of Privacy Act (POPA)** establishes requirements for how public bodies, including school divisions, collect, use, disclose, and protect personal information in their custody or under their control. When personal information is collected directly from an individual, POPA requires that the individual be informed of:

- the legal authority for the collection,
- the purpose for which the information is collected,
- how the information may be used or disclosed, and
- a contact person who can answer questions about the collection.

Purpose of Collection and Use

Prairie Land Public School Division collects student names, images (photographs and video), and examples of student work for **non-profit educational purposes**, including celebrating learning, communicating with families, and sharing school and division activities with the community.

Personal information may be used or disclosed in school-based, division-based, community-based, or online formats, as outlined below.

By providing consent, you authorize Prairie Land Public School Division to collect, use, and disclose your child's personal information as described below.

This consent is valid for the **current school year** and may be **withdrawn at any time** by submitting a written request to the school principal. Withdrawal of consent will apply to future use or disclosure and will not affect materials already published or distributed.

Please read each statement carefully. **Consent is given only for the items you check.** An unchecked box indicates that consent is **not** granted for that item.

- 1.** I understand that my child's photographs, videos, and/or work may be displayed for educational purposes during open houses, professional learning sessions, or other school-related activities.
- 2.** I understand that my child's photographs, videos, and/or work may be displayed for educational purposes at Prairie Land Public School Division–sponsored events or displays within the community.
- 3.** I understand that Prairie Land Public School Division may feature my child in division-wide newsletters or publications (e.g., brochures or informational materials) intended for schools and the public.
- 4.** I understand that my child may be interviewed by media representatives or outside organizations in connection with school-related activities

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5. I understand that my child may be photographed and/or videotaped by media representatives or outside organizations, and that my child's name, image, artwork, or creative work may be used outside the school setting (e.g., coverage of events such as Terry Fox runs, cultural activities, student awards).

6. I understand that my child's name, photo, artwork, or creative work may be included in school newsletters that are posted online. I understand that such materials may include a copyright notice restricting unauthorized copying or reuse.

7. I understand that Prairie Land staff may photograph and/or videotape my child, and that my child's name, image, artwork, or creative work may be posted on Prairie Land Public School Division websites and official social media platforms (e.g., Facebook, X/Twitter). I understand that copyright notices may apply.

8. I understand that my child's name, photo, artwork, or creative work may be included in school yearbooks and/or graduation publications.

9. I understand that my child's name may be used in programs, recognition displays (e.g., honour roll walls), and other school-based displays.

10. I understand that my child's photos and/or videos may be used within third-party digital learning, communication, or learning management systems approved by Prairie Land Public School Division for educational purposes.

The school would like to communicate with parents/guardians by email regarding newsletters, events, and school information.

Parent/Guardian email address: _____ **Date:** _____

I give permission to **Prairie Land Public School Division**, on behalf of my child(ren), to collect, use, and disclose personal information as indicated above in accordance with the Alberta **Protection of Privacy Act**.

Child(ren)'s Name(s): _____

School Attended: _____

Name of Parent/Guardian (print): _____

Signature of Parent/Guardian: _____