

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF PRAIRIE LAND PUBLIC SCHOOL DIVISION
Tuesday, August 19, 2025, at Hanna

Each student will be provided personalized education through innovative practices while celebrating diversity and developing strong relationships that ensure student achievement and foster the growth of well-adjusted citizens.

Present: Holli Smith, Shandele Battle, Jinel Ference (Google Meet), Marsha Tkach, Scott MacPherson, Lindsay Bond, Shauna Davies, Ken Macfarlane, Cam McKeage – Superintendent, Katherine Mann – Deputy Superintendent, Syed Raza – Associate Superintendent, Mark Nikota – Secretary Treasurer, and Jennifer Cooper – Administrative Assistant

1. Call To Order

Board Chairperson, H. Smith, called the August 19, 2025, Regular Board Meeting to order at 9:00 a.m.

2. Adoption of Agenda

The Board of Trustees of Prairie Land School Division approved the August 19, 2025, Regular Board Meeting agenda, as amended (item 7H Trustee PD added).

Carried (2024-2025-101)

3. Approval of Board Meeting Minutes

- A. The Board of Trustees of Prairie Land School Division reviewed the June 24, 2025, Regular Board Meeting Minutes, as presented.

4. Presentations

- A. No Presentations

5. Reports of Officers

- A. Administration
C. McKeage, Superintendent, presented the administration report.

6. Reports of Committees

- A. Rural Caucus
Trustees will discuss the item School Boards and Municipalities at the next Advocacy and Action meeting for S. MacPherson to take to the Rural Caucus meeting. The next meeting will be held on the Sunday before ASBA.

7. Standing Order of Business

- A. September Board Meeting
The September board meeting will be held on Tuesday, September 23, 2025.

B. Advocacy & Action Meeting

The next Advocacy and Action meeting will be held on Tuesday, September 16. Topics will be AP's, Board Orientation Manual, Rural Caucus Item School Boards and Municipalities.

C. International Field Trips

J.C. Charyk Hanna School trip is scheduled for April 1-13, 2026 tentatively (over the Easter break) for Germany, Italy and Switzerland for students in grades 9-12.

Moved by S. MacPherson that the EF Tour, international trip, for J.C. Charyk Hanna and Delia Schools in 2026 in the application dated June 27, 2025 be approved.

Carried (2024-2025-102)

Neutral Hills Baseball Academy is planning a trip to Las Vegas, NV from October 30, 2025 to November 3, 2025 for students in grades 9-12.

Moved by M. Tkach that the Neutral Hills Baseball Academy international field trip to Las Vegas, Nevada for October 30, 2025 to November 3, 2025 be approved as presented.

Carried (2024-2025-103)

D. Board Annual Work Plan

Administration will review the Board Annual Work Plan and revise it into a yearly format (year 1 through 4). A draft yearly plan will be presented at the October Advocacy and Action Meeting.

Recess held at 9:56 a.m.

Board Chair, H. Smith, called the Board Meeting to order at 10:10 a.m.

E. Board Orientation & Retreat

Discussion was held on holding the Board Retreat in January 2026. The main topic for the Board Retreat will be the Board Strategic Plan. The Board Organizational Meeting will be held on Wednesday, October 29, 2025. The Board orientation tentative date will be Tuesday, November 4, 2025.

F. ASBAA & PSBAA FGM

ASBA FGM will be held on November 17-19 and PSBAA will be held on November 19-21, 2025.

G. 2025-2026 School Fees

In June the division wide school fees were approved. Al-Amal and Green Dome School Fees were reviewed.

Moved by S. Davies that the Board of Trustees approve the school fees for Al-Amal Academy and the Green Dome school as presented.

Carried (2024-2025-104)

H. Trustee PD

S. MacPherson would like to attend an online Dispute Resolution workshop held in December for four days.

Moved by S. Davies that Scott MacPherson be allowed to register for the Dispute Resolution workshop in December using the 2025 term, professional development funds with the understanding he repay the amount of the course if he is not successful in retaining his seat in the upcoming Board of Trustees election.

Carried (2024-2025-105)

8. Announcements

No announcements.

Recess held at 10:30 a.m.

Board Chair, H. Smith, called the Board Meeting to order at 10:35 a.m.

9. Closed Session

Moved by K. Macfarlane that the Board move into closed session at 10:35 a.m..

Carried (2024-2025-106)

Moved by M. Tkach that the Board adjourn the closed session at 11:55 a.m..

Carried (2024-2025-107)

Recess held at 11:55 a.m.

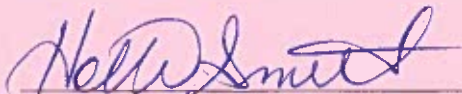
Board Chair, H. Smith, called the Board Meeting to order at 12:29 p.m.

Moved by M. Tkach that Prairie Land School Division enter into a purchase agreement with the Town of Hanna for the land at 602-1st St East, in exchange for two residential serviced lots of our choice. Further, that the sale of land is conditional of approval from Alberta Education and Childcare and Alberta Infrastructure, including any other provisions regarding the disposition of school lands, under section 192 of the Education Act, sections 9 and 10 of the Disposition of Property Regulation and Part 17 of the Municipal Government Act and the Public Lands Act.

Carried (2024-2025-108)

10. Adjournment

The August 19, 2025 Regular Board meeting adjourned at 12:35 p.m.



Holli Smith
Board Chair



Mark Nikota
Secretary-Treasurer