

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF PRAIRIE LAND PUBLIC SCHOOL DIVISION
Tuesday, September 23, 2025, at Hanna

Each student will be provided personalized education through innovative practices while celebrating diversity and developing strong relationships that ensure student achievement and foster the growth of well-adjusted citizens.

Present: Holli Smith, Shandele Battle, Jinel Ference, Marsha Tkach, Scott MacPherson, Lindsay Bond, Shauna Davies, Ken Macfarlane, Cam McKeage – Superintendent, Katherine Mann – Deputy Superintendent, Syed Raza – Associate Superintendent, Mark Nikota – Secretary Treasurer, and Jennifer Cooper – Administrative Assistant

1. Call To Order

Board Chairperson, H. Smith, called the September 23, 2025, Regular Board Meeting to order at 9:00 a.m.

2. Adoption of Agenda

The Board of Trustees of Prairie Land School Division approved the September 23, 2025, Regular Board Meeting agenda, as amended (item 7H Trustee PD added).

Carried (2025-2026-01)

3. Approval of Board Meeting Minutes

- A. The Board of Trustees of Prairie Land School Division reviewed the August 19, 2025, Regular Board Meeting Minutes, as presented.

4. Presentations

- A. Two presentations will be held later in the meeting.

5. Reports of Officers

- A. Administration
 - C. McKeage, Superintendent, presented the administration report.

6. Reports of Committees

- A. No reports.

7. Standing Order of Business

- A. Advocacy & Action Meeting
 - There will not be an Advocacy and Action meeting held in October before the election. This will be discussed with the new Board.

Director of Transportation Brad Berg entered the meeting at 9:23 a.m.

G. 2025-2026 Bus Routes

B. Berg discussed the 2025-2026 bus routes. There are 39 routes this year.

B. Berg left the meeting at 9:32 a.m.

B. Audit Engagement Letter

The auditors will be coming in October for the audit.

C. Prairie Land Collegiate – School Code

The Board needs to approve the new collegiate school so a school code can be applied for through Alberta Education. Discussion was held on the collegiate school enrolment.

Moved by M. Tkach that the Board of Trustees approve the establishment of the Prairie Land Collegiate School, as a new school within Prairie Land Public School Division.

Carried (2025-2026-02)

D. International Field Trips

Information regarding the international field trip for Al-Amal Academy was reviewed. The Al-Amal Academy trip is tentatively scheduled for March to April 2026 for Spain and Saudi Arabia. 20 to 25 students in grades 9 are participating.

Moved by L. Bond that the international trip for Al-Amal Academy in 2026 in the application dated August 20, 2025 be approved.

Carried (2025-2026-03)

E. Locally Developed Courses

The following locally developed courses need approval.

Moved by M. Tkach that the Prairie Land School Division Board approve the use of the locally developed courses listed for the timeframes indicated:

LDC2413	Dance 25-3	January 29, 2026 – June 30, 2027
LDC2413	Dance 25-5	January 29, 2026 – June 30, 2027
LDC3413	Dance 35-3	January 29, 2026 – June 30, 2027
LDC3413	Dance 35-5	January 29, 2026 – June 30, 2027
LDC1911	Leather Technologies 15-3	January 29, 2026 – June 30, 2027
LDC1911	Leather Technologies 15-5	January 29, 2026 – June 30, 2027
LDC2911	Leather Technologies 25-3	January 29, 2026 – June 30, 2027
LDC2911	Leather Technologies 25-5	January 29, 2026 – June 30, 2027
LDC3911	Leather Technologies 35-3	January 29, 2026 – June 30, 2027
LDC3911	Leather Technologies 35-5	January 29, 2026 – June 30, 2027

Carried (2025-2026-04)

F. Prairie Land PD Day
PD day will be held on Monday, September 29, 2025 online for the division.

H. Trustee PD
S. MacPherson registered for the trustee online PD Dispute Resolution workshop. The cost was just over the trustee PD limit, so he paid for the excess amount.

Recess held at 9:54 a.m.

Board Chair, H. Smith, called the Board Meeting to order at 10:00 a.m.

4. Presentations

A. Presentation – Carol Lenfesty.

C. Lenfesty presented on school resources, finance and recording of Board meetings. She asked that her questions be answered by the Board and that the Board reconsider recording the Board meetings.

8. Announcements

The Neutral Hills Baseball academy is holding a spaghetti supper to be held on Monday, October 20 at 5:00 p.m. Let M. Tkach or C. McKeage know if you can attend by October 15, 2025.

Recess held at 10:13 a.m.

Board Chair, H. Smith, called the Board Meeting to order at 10:29 a.m.

Students Rylyn Bond and Logan Moggridge entered the meeting at 10:29 a.m.

4. Presentations

B. Team Canada NASP Archery Presentation

R. Bond and L. Moggridge presented on their trip to Namibia for the Archery World Tournament held in July 2025. The students thanked the Board for their support.

R. Bond and L. Moggridge left the meeting at 10:55 a.m.

Recess held at 10:55 a.m.

Board Chair, H. Smith, called the Board Meeting to order at 11:00 a.m.

9. Closed Session

Moved by S. Davies that the Board move into closed session at 11:00 a.m..

Carried (2025-2026-05)

Moved by S. Battle that the Board move out of the closed session at 11:59 a.m..

Carried (2025-2026-06)

Moved by J. Ference that the Board accept the recommendation of the scholarship committee and award the scholarships as submitted.

Carried (2025-2026-07)

10. Adjournment

The September 23, 2025 Regular Board meeting adjourned at 12:10 p.m.



Holli Smith
Board Chair



Mark Nikota
Secretary-Treasurer