

# Prairie Land School Division Annual Volunteer Registration Form



School: \_\_\_\_\_

School Year: \_\_\_\_\_

Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

## As a volunteer , we would like to advise you of the following understandings:

1. Confidentiality is of the utmost importance in the school setting in order to ensure that the dignity and worth of students, parents, volunteers and school staff is honored.
2. Any information collected, used, generated, and stored by Prairie Land Public School Division, including student, instructional, financial, or administrative information is strictly confidential and is to be used only in the performance of volunteer duties.
3. You may not disclose, communicate, publish, take, alter copy, interfere with, or destroy any information unless you are specifically authorized to do so by the teacher or principal.
4. You must notify the principal of any new criminal charges at the time the charge is made.
5. The teaching and administration staff is responsible for student learning and discipline.
6. School administration, teaching, and support staff have specific roles to play and it is important that the staff of a school operate as a team.
7. You as a volunteer can assist greatly in enhancing student learning by working positively and cooperatively with the school team.
8. Any failure to comply with these conditions or Prairie Land Public School Division's Administrative Procedure 519 - School Volunteers, may result in termination of your position as a volunteer.
9. You understand that photos or videos may be taken of you for the purpose of school or division communications.

By signing this volunteer registration form, I am agreeing to the understandings outlined.

<b>Name of Volunteer</b>	<b>Signature</b>
<b>Date</b>	<b>Principal Signature</b>