

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF PRAIRIE LAND PUBLIC SCHOOL DIVISION
Tuesday, December 16, 2025, at Hanna

Each student will be provided personalized education through innovative practices while celebrating diversity and developing strong relationships that ensure student achievement and foster the growth of well-adjusted citizens.

Present:

Shandele Battle (Online), Scott MacPherson, Holli Smith (Online), Marsha Tkach, Sharon Walker, Chris Warwick (Online), Danielle Kurek, Gemma Norburn, Cam McKeage – Superintendent, Katherine Mann – Deputy Superintendent, Syed Raza – Associate Superintendent, Mark Nikota – Secretary-Treasurer and Jennifer Cooper – Administrative Assistant

1. Call To Order

Board Vice-chairperson, M. Tkach, called the December 16, 2025, Regular Board Meeting to order at 10:00 a.m.

2. Adoption of Agenda

The Board of Trustees of Prairie Land School Division approved the December 16, 2025, Regular Board Meeting agenda, as amended (items 6A Trustee Professional Development and 9A ASBA Zone 5).

3. Approval of Board Meeting Minutes

- A. Moved by H. Smith that the minutes of the November 25, 2025 Board meeting be adopted as presented.

Carried (2025-2026-28)

5. Reports of Officers

- A. Administration
C. McKeage, Superintendent, presented the administration report. The School AERR presentation dates will be January 12, 13 and 15, 2026 starting at 9:00 a.m..

6. Reports of Committees

- A. Trustee Professional Development
S. MacPherson reported on the PD course Conflict Resolution he attended online.

7. Standing Order of Business

- A. Board Advocacy and Action Meeting
The Board retreat will be held on January 22 & 23, 2026 in Red Deer. Agenda items will be the Board Advocacy Plan and Board Strategic Plan.



B. Prairie Land AERR

The deputy superintendent presented the AERR. The AERR is due to Alberta Education on December 19, 2025.

Moved by C. Warwick that the 2024-2025 Prairie Land Public School Division Annual Education Results Report (AERR) be approved as presented.

Carried (2025-2026-29)

C. Board & School Council Meeting

The Board & School Council meeting will be held on January 22, 2026 at 7:00 p.m.. Agenda items are Board Policy 4 – Role of the Board, a summary of key Administrative Procedures and the AERR.

- D. Board Policy 2 – Welcoming, Caring, Respectful and Safe, Learning and Work Environments**
Board Policy 2 was reviewed.

Recess held at 11:29 a.m.

Board Vice-chair, M. Tkach, called the Board Meeting to order at 11:45 a.m.

Moved by S. MacPherson that *Board Policy 2 – Welcoming, Caring, Respectful and Safe Learning and Work Environments*, be approved as amended.

Carried (2025-2026-30)

8. Announcements

Trustees reported school reports.

9. Closed Session

Moved by H. Smith that the Board move into closed session at 11:48 a.m..

Carried (2025-2026-31)

Moved by S. MacPherson that the Board move out of the closed session at 12:23 p.m..

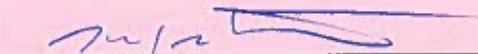
Carried (2025-2026-32)

10. Adjournment

The December 16, 2025 Regular Board meeting adjourned at 12:24 p.m.



Holli Smith
Board Chair



Mark Nikota
Secretary-Treasurer