

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF PRAIRIE LAND PUBLIC SCHOOL DIVISION
Tuesday, March 24, 2026, at Hanna

Each student will be provided personalized education through innovative practices while celebrating diversity and developing strong relationships that ensure student achievement and foster the growth of well-adjusted citizens.

Present:

Shandele Battle, Scott MacPherson, Holli Smith, Marsha Tkach, Sharon Walker, Danielle Kurek, Gemma Norburn, Chris Warwick, Cam McKeage – Superintendent, Katherine Mann – Deputy Superintendent, Syed Raza – Associate Superintendent, Mark Nikota – Secretary-Treasurer and Jennifer Cooper – Administrative Assistant

1. Call To Order

Board Chairperson, H. Smith, called the March 24, 2026, Regular Board Meeting to order at 10:00 a.m.

2. Adoption of Agenda

The Board of Trustees of Prairie Land School Division approved the March 24, 2026, Regular Board Meeting agenda, as amended (items 9D ASBA Zone 5, 9E Compensation, 9F Green Dome Islamic School).

3. Approval of Board Meeting Minutes

- A. The Board of Trustees of Prairie Land School Division reviewed the January 27, 2026, Regular Board Meeting Minutes, as presented.

5. Reports of Officers

A. Administration

C. McKeage, Superintendent, presented the administration report. A letter will be sent to the Ministry regarding classroom complexity. The superintendent recognized Special Areas Board for their partnership with Prairie Land. The Board will nominate Special Areas Board for the PSBAA Special Contribution to Public Education Award.

Recess held at 10:38 a.m.

Board Chair, H. Smith, called the Board Meeting to order at 10:42 a.m.

Blair Raugust, Delia School Principal entered the meeting at 10:42 a.m.

4. Presentations

A. Delia School

B. Raugust presented information on Delia School and presented three proposals for Board consideration.



B. Raugust left the meeting at 11:14 a.m.

Recess held at 11:14 a.m.

Board Chair, H. Smith, called the Board Meeting to order at 11:24 a.m.

Board Chair H. Smith added items to the Board agenda 9G Delia School and 7H PSBC PSBAA Advocacy to Government.

Moved by C. Warwick that the March 24, 2026 Board agenda be amended to include the following items: 9G Delia School and 7H PSBC PSBAA Advocacy to Government.

Carried (2025-2026-38)

6. Reports of Committees

A. No reports at this time.

7. Standing Order of Business

A. Board Advocacy and Action Meeting

The next Board Advocacy meeting will be held on April 14, 2026. The Strategic Plan Draft Outcomes and revised Board Policy 1 were reviewed.

Moved by M. Tkach to approve the Strategic Plan Outcomes as amended.

Carried (2025-2026-39)

Moved by S. MacPherson that *Board Policy 1 – Divisional Foundational Statements*, be approved as amended.

Carried (2025-2026-40)

The April 14 Board Advocacy meeting will be the school tour for Altario, Consort and Youngstown. The date will be moved to Monday, April 13, 2026 so trustees can attend the Special Areas Ag day in Youngstown first, then proceed to Consort and Altario.

B. Draft 2026-2027 Prairie Land Division Calendar

The 2026-2027 draft #2 calendar and calendar survey feedback was reviewed.

Moved by D. Kurek that Draft #2 of the 2026-2027 Prairie Land Public School Division Calendar be approved as presented.

Carried (2025-2026-41)

C. MLA Meeting

Discussion was held on dates for meetings with the MLA's within Prairie Land, Honourable Minister Horner, MLA Sabir and MLA Ellingson. The next three Board meeting dates will be given to MLA's for possible online meetings.

Recess held at 11:58 a.m.

Board Chair, H. Smith, called the Board Meeting to order at 12:30 p.m.



- D. Three Year Capital Plan
The Three Year Capital Plan was reviewed.

Moved by S. Battle that the 2026-2029 Three Year Capital Plan be approved as presented.

Carried (2025-2026-42)

- E. Staff Recognition
Discussion was held on the staff recognition banquets.

Moved by S. MacPherson that the Board of Trustees approve the hosting of Prairie Land staff recognition banquets at the conclusion of the school year, as a gesture of appreciation for the contribution of staff across the division, with costs to be managed within the approved Board and Central Office budgets under \$10,000.00.

Carried (2025-2026-43)

- F. Budget Guiding Principles and Allocation Priorities
The Secretary-treasurer presented the budget guiding principles and allocation priorities.

Moved by M. Tkach that the Board of Trustees approve the Board Budget Guiding Principles and Allocation Priorities documents as presented, to guide the development of the 2026-2027 budget.

Carried (2025-2026-44)

The Board requested to receive quarterly finance updates.

- G. Board Policies 5 & 6
Board Policies 5 & 6 were reviewed.

Moved by C. Warwick that *Board Policy 5 – Role of the Superintendent and Board Policy 6 – Trustee Code of Ethics*, be approved as amended.

Carried (2025-2026-45)

- H. PSBC PSBAA Advocacy to Government
C. Warwick asked trustees to discuss the request from PSBAA regarding advocating to the Government. Discussion was held and M. Tkach will present Prairie Land's position at the PSBC meeting.

8. Announcements

Trustees reported school reports.

Recess held at 1:29 p.m.

Board Chair, H. Smith, called the Board Meeting to order at 1:39 p.m.

9. Closed Session

Moved by C. Warwick that the Board move into closed session at 1:40 p.m..

Carried (2025-2026-46)

Moved by M. Tkach that the Board move out of the closed session at 3:10 p.m..

Carried (2025-2026-47)

K. Mann left the meeting at 3:10 p.m.

Recess held at 3:10 p.m.

Board Chair, H. Smith, called the Board Meeting to order at 3:20 p.m.

B. Hanna Primary School Land

Moved by M. Tkach that:

WHEREAS, the Board of Prairie Land School Division holds the land at 602-1st St East, Hanna, Alberta, with a legal description of Plan 6133AW, Block 35, for the purposes of the institution;

AND WHEREAS, the Board has determined that it is in the best interests of the institution to dispose of the property for the purpose of development;

AND WHEREAS, in accordance with Section 192 of the Education Act, the sale of any interest in land that is held by and being used for the purposes of the institution requires the prior approval of the Minister;

AND WHEREAS, the sale of real property must also comply with the provisions of Alberta's *Real Property Governance Act*, which governs the management and disposition of public assets to ensure transparency and accountability;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Prairie Land School Division hereby approves the sale of the property located at 602-1st St East, Hanna, Alberta, legally described as Plan 6133AW, Block 35 in accordance with the terms and conditions deemed appropriate by the Board;
2. The Board shall seek the required approval from the Minister of Education and Childcare, as mandated by Section 192 of the Education Act and ensure that the sale complies with the *Real Property Governance Act*;
3. The Board authorizes Cam McKeage, Superintendent, to prepare and submit all necessary documentation to the Minister, take all actions required to complete the sale, and ensure the transaction adheres to applicable laws and regulations, including those of the *Real Property Governance Act*;
4. The Board confirms that the sale of the property is not restricted by any trust and is in alignment with the best interests of the institution.

Carried (2025-2026-48)

C. Division Housing Units

Moved by S. MacPherson that:



WHEREAS, the Board of Prairie Land School Division holds the lands at 215 Lucknow St, Veteran, Alberta, with a legal description of 4;8;35;17;SW and 121-1st Ave, Cessford, Alberta, with a legal description of Plan 949CN; Block 2; Lots 10 & 11 and 217 Main St, Cessford, Alberta, with a legal description of Plan 9312080, Block 3 for the purposes of the institution;

AND WHEREAS, the Board has determined that it is in the best interests of the institution to dispose of the properties for the purpose of development;

AND WHEREAS, in accordance with Section 192 of the Education Act, the sale of any interest in land that is held by and being used for the purposes of the institution requires the prior approval of the Minister;

AND WHEREAS, the sale of real property must also comply with the provisions of Alberta's *Real Property Governance Act*, which governs the management and disposition of public assets to ensure transparency and accountability;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Prairie Land School Division hereby approves the sale of the properties located at 215 Lucknow St, Veteran, Alberta, with a legal description of 4;8;35;17;SW and 121-1st Ave, Cessford, Alberta, with a legal description of Plan 949CN; Block 2; Lots 10 & 11 and 217 Main St, Cessford, Alberta, with a legal description of Plan 9312080, Block 3 in accordance with the terms and conditions deemed appropriate by the Board;

2. The Board shall seek the required approval from the Minister of Education and Childcare, as mandated by Section 192 of the Education Act and ensure that the sales comply with the *Real Property Governance Act*;

3. The Board authorizes Cam McKeage, Superintendent, to prepare and submit all necessary documentation to the Minister, take all actions required to complete the sales, and ensure the transactions adhere to applicable laws and regulations, including those of the *Real Property Governance Act*;

4. The Board confirms that the sale of the properties are not restricted by any trust and are in alignment with the best interests of the institution.

Carried (2025-2026-49)

G. Delia School

Discussion was held on the Delia School proposals. Administration was directed to bring forward information on the proposals to the April 28 Board meeting.

10. Adjournment

The March 24, 2026 Regular Board meeting adjourned at 3:45 p.m.



Holli Smith
Board Chair



Mark Nikota
Secretary-Treasurer