MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF PRAIRIE LAND PUBLIC SCHOOL DIVISION
Tuesday, September 22, 2026, at Hanna

Each student will be provided personalized education through innovative practices while celebrating diversity and developing strong relationships that ensure student achievement and foster the growth of well-adjusted citizens.

Present:
Shandele Battle, Scott MacPherson, Holli Smith, Marsha Tkach, Sharon Walker, Chris Warwick, Cam McKeage – Superintendent, Katherine Mann – Deputy Superintendent, Syed Raza – Associate Superintendent, Mark Nikota – Secretary-Treasurer and Jennifer Cooper – Administrative Assistant

Absent with Regrets:
Danielle Kurek & Gemma Norburn

---

1. Call To Order
Board Chairperson, H. Smith, called the September 22, 2026, Regular Board Meeting to order at 9:35 a.m.

2. Adoption of Agenda
The Board of Trustees of Prairie Land School Division approved the September 22, 2026, Regular Board Meeting agenda, as amended (items 6A Rural Caucus, closed session 9C Rural Caucus, and 7K Field Trip).

3. Approval of Board Meeting Minutes
A. The Board of Trustees of Prairie Land School Division reviewed the August 25, 2026, Regular Board Meeting Minutes, as presented.

4. Presentations
No Presentations.

5. Reports of Officers
A. Administration
Administration report was presented. M. Nikota presented the finance report and B. Corry presented the facilities update.

Recess held at 10:22 a.m.
Board Chair, H. Smith, called the Board Meeting to order at 10:30 a.m.

The curriculum/assessment report was presented by Deputy Superintendent K. Mann.

6. Reports of Committees
A. Rural Caucus

S. MacPherson reported on the Rural Caucus AGM meeting to be held on November 15, 2026.

7. Standing Order of Business

J. 2026-2027 Bus Routes
B. Berg presented information on the 2026-2027 bus routes.

A. Board Advocacy and Action Meeting
The September 8 Board Advocacy and Action Meeting was cancelled. Board Highlights will be prepared following Board meetings. The next Board Advocacy and Action Meeting is scheduled for October 6 at 9:00 a.m. at Youngstown School.

Recess held at 11:20 a.m.
Board Chair, H. Smith, called the Board Meeting to order at 11:29 a.m.

B. Board Retreat
The Board retreat will be held on November 3 and 4.

C. Professional Development for Trustees
The Board will review PSBAA modules for the upcoming PSBAA meetings as professional development.

D. MLA Meeting
MLA's will be contacted for a meeting with trustees on November 17.

E. Board & School Council Meeting
The Board and School Council meetings are scheduled for November 24 and 25 at 7:00 p.m. via Google Meet. Proposed agenda items include budget and finance, transportation, School Council sharing, ASCA, grant funding, and a discussion regarding the purpose and value of the Board and School Council meetings. The proposed agenda will be further discussed at the October 6 Advocacy and Action Meeting.

Recess held at 12:19 p.m.
Board Chair, H. Smith, called the Board Meeting to order at 12:53 p.m.

F. Capital Plan
The superintendent met with Alberta Education about developing the third floor of Green Dome and the project has been approved.

Moved by M. Tkach that the Board of Trustees receive the approved capital funding for the construction commencement for the third floor of Green Dome Islamic School.

Carried (2026-2027-05)

G. ASBA
Trustees discussed who is attending the ASBA FGM in November and where to book accommodations.

H. PSBAA
PSBAA President and CEO would like to meet with the trustees in early 2027. The Board meeting dates in January and February will be proposed.

I. Board Policies 1 & 7
Board Policies 1 & 7 were reviewed.

Moved by C. Warwick that *Board Policy 1 – Divisional Foundational Statements*, be approved as amended.

Carried (2026-2027-06)

Moved by S. Walker that *Board Policy 7 – Board Operations*, be approved as amended.

Carried (2026-2027-07)

K. Field Trip
The Board reviewed the Neutral Hills Wranglers Baseball Academy international field trip to Arizona, October 15-19, 2026, involving 16 students in Grades 10-12.

Moved by M. Tkach that the international trip for Neutral Hills Wranglers Baseball Academy in October 2026 to Arizona be approved.

Carried (2026-2027-08)

8. Announcements
The spaghetti supper for the Neutral Hills Wranglers will be held on September 28 in Veteran.

Recess held at 1:39 p.m.
Board Chair, H. Smith, called the Board Meeting to order at 1:43 p.m.

9. Closed Session
Moved by C. Warwick that the Board move into closed session at 1:44 p.m..

Carried (2026-2027-09)

Moved by M. Tkach that the Board move out of the closed session at 2:37 p.m..

Carried (2026-2027-10)

A. Scholarship Committee
Moved by C. Warwick that Prairie Land take the recommendations of the scholarship committee and award the scholarships as presented.

Carried (2026-2027-11)

10. Adjournment

The September 22, 2026 Regular Board meeting adjourned at 2:43 p.m.

Holli Smith
Board Chair

Mark Nikota
Secretary-Treasurer